

Minutes of the Meeting of Potterne Parish Council held on Wednesday 1 August 2018 in Potterne Village Hall at 7.30pm.

Present: Cllr Philip Abbatt (PA); Cllr Peter Balls (Chairman) (PB); Cllr John Chandler (Vice-Chairman) (JC); Cllr Richard Clark (RC); Cllr Carol Clifford (CC); Cllr Rob Edwards (RE); Cllr Robert Hunt-Grubbe (RHG); Cllr Andrew Huntley (AH); Cllr Tony Molland (TM); Cllr Nesta Pudney (NP);

Also present: Cllr Richard Gamble (Wiltshire Council) (RG); 1 members of the public; Liz Starling (Clerk)

Apologies: Cllr Chris Twiney (CT)

45/18/19	<p>Welcome and Apologies: The Chairman welcomed Councillors and received apologies. He also welcomed Cllr Richard Gamble who will be standing in for Cllr Anna Cuthbert for the next few months due to her ill health.</p>
46/18/19	<p>Declaration of Members' Interests: Cllr Clifford declared an interest in planning application 18/06222/CLE Sandfield Farm and took no part in discussions.</p>
47/18/19	<p>Minutes of meeting held on 4 July 2018: It was proposed by CC and seconded by JC and agreed by all that the minutes were an accurate record. The minutes were duly signed. PB highlighted items from the last minutes that need to be considered: <i>Ryeleaze Field</i> – need to think about way forward. <i>Parish Steward</i> – what he can and can't do; e.g. removal of soil built up on pavement between Mount Pleasant and Sandfield which has been reported several times. RG said that the Parish Stewards can support each other on their 'free' days i.e. Fridays. Pavement that continues on to Devizes needs more work doing – it is possible this may come under the Substantive Highway Scheme that is due to be launched.</p>
	<p>Open Session PB declared that the meeting was temporarily suspended to allow for an open session for 10 minutes so that the public could place questions to the Council to be discussed at the next meeting if confirmed in writing.</p> <p>1. Question was asked concerning Parish Steward – how often is he in village and what does he do? Attends 1 day a month for discretionary works that are not covered by Wiltshire Council Highways. A list of jobs is emailed through to Wiltshire Council but only if the Parish Clerk is made aware of work that needs doing. It was noted that the pavement from Potterne to Potterne Wick is covered with leaves, branches etc. (<i>Added to September list – visit due on 31 August</i>). JC advised that Parish Steward did not attend in July – reason given was no access to vehicle. Salt bins still need filling up – Clerk to re-report.</p> <p>There were no further comments from the public therefore PB closed the Open Session.</p>
48/18/19	<p>Wiltshire Councillor's Update: New recycling rules from today – more items in Blue bins, less in general waste. Various roadworks around – few large ones in Devizes e.g. New traffic lights</p>

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	<p>at London Road/Windsor Drive junction; other smaller ones elsewhere. There is another supplementary consultation on the A303. A question was asked about funding from the Legacy Scheme and RG offered to find out more information. Next Area Board meeting is 10 September in the Community Hub. RG writes article for the magazines of the other parishes that he covers and will forward this to Potterne Parish Magazine.</p>
49/18/19	<p>Parish Council Action Table update: Open session (5 July 2017) – item 2: Parking and Highway strategy is a work in progress but the Parish Council would appreciate any input from RG. 22/18/19, Item 2(b): proposal to CATG re reduced speed limits and village gates is on hold until the crossings have been completed. 22/18/19, Item 3(a): Clerk is continually checking on Gumtree for 2nd hand picnic tables. 22/18/19, Item 6: Clerk has started these but will circulate for members' input. 33/18/19, Item 7: Clerk is in the process of obtaining quotes for painting gates and front at cemetery, also the handrail at Ryeleaze steps. Open session, Item 1: Clerk still making enquiries re metro count strips in village; not Wiltshire Council Road Safety team. 42/18/19, Item 3a: clerk has spoken to tree surgeon re cemetery and Blounts Court trees – most of these need to be crown raised. Some trees were recommended for survey. Clerk will circulate full report to council.</p>
50/18/19	<p>Reports from representatives:</p> <p>1. Devizes Area Board: Meeting held 16 July: Satellite sixth form centre opening at Lavington School in September 2018. The new A303 Consultation would be open from 17 July 2018 to 14 August 2018. Ongoing debate re car parking in Devizes. It was noted that Wiltshire spends £4.5 million on rural bus services - more money than any other county.</p> <p>2. Community Area Transport Group (CATG) – including Road Safety, Vehicle Parking and Public Transport: a) CATG meetings have been changed to Thursdays and no one available to attend the last meeting on 19 July. b) Whistley Road – various issues with resurfacing but resolved after several emails and conversation with contractors. In the autumn, they will return with 'edging machine' and take the soil off the top of the edge of the stream, install a concrete kerb and cover again with the soil. All edges of the road will be reinstated. c) Crossing sites – red tarmac should have been laid at Ryeleaze steps crossing and this is being chased; Blounts Court to pub crossing is in the CATG top 5 priority list. d) Resident in Whistley Road wants to start up Speedwatch Group.</p> <p>3. Leisure Facilities, Appearance and Environment: JC advised he had been to a Community Foundation presentation regarding grant funding.</p> <p>4. Residential Planning: a) Subscription to Planning Local is due to be renewed. It was agreed this is a</p>

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	useful service and that the Parish Council should subscribe for another year.	
	b) The following planning applications have been received:	
18/06222/CLE	Sandfield Farm, Devizes Road, Potterne SN10 5LP	Certificate of lawfulness for the operation of a lorry business
It was noted that the application for retrospective planning permission for the lorry business is not from the owner but from the perspective purchaser. It was agreed that the Parish Council should objects to this application because it does not believe that the existing use of the Site is for the operation of a lorry haulage business.		
Objection		
18/06158/FUL	Upper Wick Farm, Stroud Lane, Potterne Wick SN10 5QW	Proposed single storey extension
No objection		
18/05808/FUL	15 Blackberry Lane, Potterne, SN10 5NZ	Proposed Two Storey Side Extension and Alterations.
No objection		
c) The following decisions were noted:		
18/04134/FUL 18/04642/LBC	The Old Vicarage 4 Rookes Lane Potterne SN10 5NF	Alterations to rear utility and kitchen rooms including rear extension and internal alterations
Decision: Approve with conditions		
18/05282/TCA 18/05284/TCA	Old Kings Arms, High Street, Potterne, Devizes, Wiltshire SN10 5NA	T1 - Ash tree – fell T1 - Ash tree - pollard
Decision: No objection		
5.	Community and Learning: a) WWI Commemoration – 3 November will be an event for the whole village. Day time even at Ryeleaze Field and evening supper and entertainment. 10 November will be the tree planting and then adjourning to the pub. Applying to the Area Board for funding to help with the 3 November events. b) Clerk requested to attend Cemetery Legal Compliance Training (£145 plus VAT) – this was approved.	
6.	Commercial Development: Nothing to report.	
7.	Footpaths and Cycle Ways: Wiltshire Council have a limited budget to maintain the footpaths that it owns. First priority is safety. Other parishes use volunteers to clear footpath. Clerk will advertise for volunteers on website and Facebook.	

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	<p>8. Communications:</p> <p>a) Clerk has received an email from NHS England re application for a new pharmacy contract in West Lavington. This was discussed briefly and could not see why the Parish Council would object to this.</p> <p>b) Email from Potterne Youth Centre requesting £500 donation towards electricity costs. This will be put on the agenda for the next meeting for approval and payment.</p> <p>c) Web site has been renewed for another year. Clerk is trying to get login details for administration side of things as it appears email addresses are included in the package.</p>																																								
51/18/19	<p>Burial and Property Maintenance: Nothing to report.</p>																																								
52/18/19	<p>Finance:</p> <p>2. Accounts to be paid and transfer sufficient funds to pay accounts: It was proposed by TM, seconded by RE and agreed by all that the following accounts be paid:</p> <table border="1" data-bbox="225 801 1323 1144"> <thead> <tr> <th>Chq No.</th> <th>Payable to</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>1571</td> <td>SSE</td> <td>14.94</td> <td>0.74</td> <td>15.68</td> </tr> <tr> <td>1572</td> <td>Gloucestershire Rural Community</td> <td>20.00</td> <td>0.00</td> <td>20.00</td> </tr> <tr> <td>1573</td> <td>Potterne Village Hall</td> <td>36.00</td> <td>0.00</td> <td>36.00</td> </tr> <tr> <td>1574/1575</td> <td>E M Starling/ HMRC</td> <td>563.13</td> <td>0.00</td> <td>563.13</td> </tr> <tr> <td>1575</td> <td>E M Starling</td> <td>79.94</td> <td>15.99</td> <td>95.93</td> </tr> <tr> <td>1576</td> <td>GeoXphere Ltd</td> <td>30.00</td> <td>6.00</td> <td>36.00</td> </tr> <tr> <td></td> <td>Total</td> <td>744.01</td> <td>22.73</td> <td>766.74</td> </tr> </tbody> </table>	Chq No.	Payable to	Net	VAT	Gross	1571	SSE	14.94	0.74	15.68	1572	Gloucestershire Rural Community	20.00	0.00	20.00	1573	Potterne Village Hall	36.00	0.00	36.00	1574/1575	E M Starling/ HMRC	563.13	0.00	563.13	1575	E M Starling	79.94	15.99	95.93	1576	GeoXphere Ltd	30.00	6.00	36.00		Total	744.01	22.73	766.74
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	<p>Date of next meeting: Wednesday 5 September 2018, 7.30pm in Potterne Village Hall</p>																																								

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