

Minutes of the Meeting of Potterne Parish Council held on Wednesday 4 July; 2018 in Potterne Village Hall at 7.30pm.

Present: Cllr Philip Abbatt (PA); Cllr Peter Balls (Chairman) (PB); Cllr John Chandler (Vice-Chairman) (JC); Cllr Carol Clifford (CC); Cllr Rob Edwards (RE); Cllr Andrew Huntley (AH); Cllr Nesta Pudney (NP); Cllr Chris Twiney (CT)

Also present: 1 members of the public; Liz Starling (Clerk)

Apologies: Cllr Richard Clark (RC); Cllr Robert Hunt-Grubbe (RHG); Cllr Tony Molland (TM);

Absent: Cllr Anna Cuthbert

37/18/19	Welcome and Apologies: The Chairman welcomed Councillors and received apologies.
38/18/19	Declaration of Members' Interests: There were no declarations of interest.
39/18/19	Minutes of meeting held on 6 June 2018: A couple of typing mistakes were amended in 33/18/19: 'winders' should be windows, 'dontl' should be don't. It was proposed by NP and seconded by RE and agreed by all that the minutes were an accurate record. The minutes were duly signed.
	<p>Open Session PB declared that the meeting was temporarily suspended to allow for an open session for 10 minutes so that the public could place questions to the Council to be discussed at the next meeting if confirmed in writing.</p> <p>1. The speed through the village seems to be increasing daily; could the Parish Council look at introducing Speed Indication Devices (SIDs)? PB advised that the Parish Council is looking at reducing the speed in the side roads in conjunction with Wiltshire Council; a metro count of traffic would need to be done with the aim of reducing the speed to 20mph. Have asked police to carry out speed checks in the past but they say there is no safe place to stop vehicles. RE said there are already metro count strips in the village – clerk to find out more about these.</p> <p>2. Vehicles are parking on the junction of Blounts Court/A360. Need to report to police if causing an obstruction however when previous parking issues on corner of Court Hill were reported, police said they would not do anything as nowhere else to park.</p> <p>3. NP advised that a defibrillator in being placed on the village hall on Friday morning.</p> <p>There were no further comments from the public therefore PB closed the Open Session.</p>
40/18/19	Wiltshire Councillor's Update: Anna Cuthbert not in attendance. No apologies and no report received.
41/18/19	Parish Council Action Table update: 127/17/18: Frame at Blounts Court play area – most of the frame is down. Left

Signed:

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	<p>one post for bird table. 33/18/19, Item 6: NP has spoken to JM re including Business Directory with Welcome to Potterne booklet and he thinks it is a good idea.</p>		
42/18/19	<p>Reports from representatives:</p>		
	<p>1. Devizes Area Board: Next meeting 16 July; PB and CC hope to attend.</p>		
	<p>2. Community Area Transport Group (CATG) – including Road Safety, Vehicle Parking and Public Transport: Next CATG meeting 16 July at 10am – PB to attend.</p>		
	<p>3. Leisure Facilities, Appearance and Environment: a) AH circulated a report prior to meeting on Appearance and Environment. Two items from this that need immediate action are 1. Trees at Blounts Court and Cemetery – Clerk to arrange survey to see what needs to be done on these; 2. Litter bins to be emptied at Blounts Court and Ryeleaze – Clerk has already sent email to ground maintenance contractor requesting that this be done each time he cuts the grass in these areas. b) Ryeleaze Field Development – further discussion was had concerning this. In principle the Parish Council are in favour of developing the land in line with the plan drawn up by the architect for the Neighbourhood Plan (Prelim3). Clerk to contact Aster to check if they still want to build additional properties on their land at the entrance to the field. CC will help apply for grants – to also involve Steve Dewar. Currently have £2,700 CIL payment from WC which need to be used within 5 years. It was agreed that there is a need to consult with the village on the way forward.</p>		
	<p>4. Residential Planning: a) The following planning application has been received:</p> <table border="1" data-bbox="279 1243 1324 1377"> <tr> <td>18/05607/FUL</td> <td>Tanglewood, Blounts Court, Potterne, SN10 5QF</td> <td>Retention of parking/turning area, fence and shed.</td> </tr> </table> <p>The Parish Council have no objection in principle to this application but feel that they are unable to support development unless the necessary prior permission has been granted.</p>	18/05607/FUL	Tanglewood, Blounts Court, Potterne, SN10 5QF
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<p>5. Community and Learning: a) WWI Commemorative Trees – Potterne have 29 trees but do not know what type they are, could be a mixture. It was suggested that the tree planting could be on Saturday 10 November but that another day of commemorative events be held a week or two before to include children’s activities during the day and an adult event in the evening. Cadets are involved with planting on 10 November. b) Wreaths for Remembrance Sunday need to be ordered now – JC will order the wreath for the Parish Council. Clerk will apply to WC for the A360 road closure during the 2 minutes silence at 11am. c) Social Services have been contacted concerning a safeguarding issue on one of the estates in the village. The parish council are grateful to the councillor concerned for alerting the authorities and support him in his actions. Clerk to also report to Aster.</p>			

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	<p>6. Commercial Development: Nothing to report.</p>																														
	<p>7. Footpaths and Cycle Ways: a) The Japanese Knotweed on the Court Hill footpath. (POTT60/10) has been reported to Wiltshire Council but no response so far. b) Parish Steward is due tomorrow; JC will meet up with him and prioritise ragwort removal, ivy at the top of Court Hill and clearing the pavement from Sandfield to Mount Pleasant. c) Plans now available for disabled access to Youth Centre. d) Footpath behind 10 The Butts – plenty of space on footpath if car parked sensibly.</p>																														
	<p>8. Communications: Clerk has received an email concerning outstanding invoice for the potterne.info website for 30/6/18 to 29/6/19 £95.93. She suggested that this seemed high for just a website and suggested that she explored an alternative web hosting provider which include a number of email addresses. The Parish Council have no objection to this but the potterne.info website should not be allowed to go down in the meantime. To arrange for the invoice to be paid as soon as possible and if necessary, look for a new provider before June next year.</p>																														
43/18/19	<p>Burial and Property Maintenance: Nothing to report.</p>																														
44/18/19	<p>Finance:</p> <p>2. Accounts to be paid and transfer sufficient funds to pay accounts: It was proposed by JC, seconded by RE and agreed by all that the following accounts be paid:</p> <table border="1" data-bbox="341 1176 1441 1440"> <thead> <tr> <th>Chq No.</th> <th>Payable to</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>1565</td> <td>Mark Goddard & Sons</td> <td>780.0</td> <td>156.00</td> <td>936.00</td> </tr> <tr> <td>1566</td> <td>David Owen & Co</td> <td>490.00</td> <td>98.00</td> <td>588.00</td> </tr> <tr> <td>1567</td> <td>Nesta Pudney</td> <td>25.00</td> <td>0.00</td> <td>25.00</td> </tr> <tr> <td>1568/1570</td> <td>E M Starling and HMRC</td> <td>515.22</td> <td>0.00</td> <td>515.22</td> </tr> <tr> <td></td> <td>Total</td> <td>1810.22</td> <td>254.00</td> <td>2064.22</td> </tr> </tbody> </table>	Chq No.	Payable to	Net	VAT	Gross	1565	Mark Goddard & Sons	780.0	156.00	936.00	1566	David Owen & Co	490.00	98.00	588.00	1567	Nesta Pudney	25.00	0.00	25.00	1568/1570	E M Starling and HMRC	515.22	0.00	515.22		Total	1810.22	254.00	2064.22
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	<p>Date of next meeting: Wednesday 1 August 2018, 7.30pm in Potterne Village Hall</p>																														

Signed:

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