

Minutes of the Meeting of Potterne Parish Council held on Wednesday 5 December 2018 in Potterne Village Hall at 7.30pm.

Present: Cllr Philip Abbatt (PA); Cllr Peter Balls (Chairman) (PB); Cllr John Chandler (Vice-Chairman) (JC); Cllr Richard Clark (RC); Cllr Carol Clifford (CC); Cllr Robert Hunt-Grubbe (RHG); Cllr Andrew Huntley (AH); Cllr Tony Molland (TM); Cllr Nesta Pudney (NP); Cllr Chris Twiney (CT)

Also present: Cllr Richard Gamble (Wiltshire Council) (RG); Liz Starling (Clerk) 6 members of the public

Apologies: Cllr Rob Edwards (RE)

81/18/19	Welcome and Apologies: The Chairman welcomed Councillors and received apologies.
82/18/19	Declaration of Members' Interests: AH declared an interest in agenda item 4 a) the revised planning application for St Mary's Close.
83/18/19	Minutes of meeting held on 7 November 2018: It was proposed by CT and seconded by CC and agreed by all that the minutes were an accurate record. The minutes were duly signed.
	Open Session PB declared that the meeting was temporarily suspended to allow for an open session for 10 minutes so that the public could place questions to the Council to be discussed at the next meeting if confirmed in writing.
	It was noted that the railing to the steps in Duck Street has still not been replaced. Clerk has reported this to Wiltshire Council and has stressed that it is a health and safety issue. She will monitor its progress. Residents still not happy with revised plans for development in St Mary's Close. Concerns re using the grass verge to create parking spaces as it is on a blind bend into Firs Hill Close. Parking is already an issue – it was reported that one neighbour unable to get car out of the cul de sac as was blocked in. Aster are saying that garages are difficult to let but residents have tried renting them only to be told none are available.
	There were no further comments from the public therefore PB closed the Open Session.
84/18/19	Wiltshire Councillor's Update: Wiltshire Council devolution of assets – chance for parish and town councils to obtain assets e.g. grass, playgrounds etc. RG asked for feedback on the situation with Carers Nest pre-school as the consultation with the school progresses.
85/18/19	Parish Council Action Table update: 22/18/19, Item 6: Still to do Community Right to Bid nomination for George Day's field 67/18/19, Item 3(b): Handrail to steps at Duck St – to request replacement and stress safety issue. – still not replaced. Clerk to chase/report again.

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	<p>Open session (7 Nov 2018) – thank you letters for WWI event helpers have been drafted.</p> <p>67/18/19, Item 7: Footpath POTT76/POTT75 has been reported as it has been ploughed again.</p> <p>78/18/19 – Plans for development of Ryeleaze Field have been published on website and link put on Facebook. They were also on display at the Defibrillator Awareness training.</p>									
86/18/19	<p>Ryeleaze Field:</p> <p>Clerk and JC met with a representative from Streetscape on Tuesday in order to obtain a second quote for the multi-use games area and children’s playground. CC offered to help with grant applications.</p>									
87/18/19	<p>Reports from representatives:</p> <p>1. Devizes Area Board: Meeting 19 November – no one attended. <i>Minutes can be found here:</i> https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=163&MId=11712&Ver=4</p> <p>2. Community Area Transport Group (CATG) – including Road Safety, Vehicle Parking and Public Transport:</p> <p>a) Blounts Court crossing – site meeting held with Wessex Tree Care, PB, RH-G and owner of Phoenix Cottage. Work will be carried out to lower the wall and clear the scrub to improve the sightlines. Parish Council will need to request to the CATG for bollards and coloured tarmac to be placed there. Clerk to confirm with Wessex Tree Care that the work is to go ahead.</p> <p>b) Speeding through village – PB explained proposals and showed photos of suggested sites for village gates, speed indicator devices (SIDS) and 20mph signs. <i>Proposal is attached to these minutes.</i> Councillors are to study the proposal with the intent of it being submitted to CATG in Jan 19.</p> <p>3. Leisure Facilities, Appearance and Environment: Blounts Court Field – AH reported that the required work has been done at the play area. Youth Centre – Aster have completed the disabled access. Looking at possibility of placing the spare litter bin near the shelter in Ryeleaze Field. JC and Clerk also walked around field to look at the work needing to be done to tidy up boundary (trees and shrubs).</p> <p>3. Residential Planning:</p> <p>a) The following applications were considered:</p> <table border="1"> <tr> <td>18/09803/CLE</td> <td>Land rear of 56 Blounts Court, Potterne, Wiltshire, SN10 5QD</td> <td>Certificate of lawfulness for use of land rear of 56 Blounts Court for residential garden</td> </tr> <tr> <td colspan="3" style="text-align: center;">No objection</td> </tr> <tr> <td>18/10742/FUL</td> <td>The Mill House, Five Lanes, Potterne SN10 5TE</td> <td>Creation of new vehicular access from highway to be private from current shared access, including the construction of a new bridge over the boundary</td> </tr> </table>	18/09803/CLE	Land rear of 56 Blounts Court, Potterne, Wiltshire, SN10 5QD	Certificate of lawfulness for use of land rear of 56 Blounts Court for residential garden	No objection			18/10742/FUL	The Mill House, Five Lanes, Potterne SN10 5TE	Creation of new vehicular access from highway to be private from current shared access, including the construction of a new bridge over the boundary
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			stream
	No objection		
18/07283/FUL	Land at St Marys Close, Potterne	Demolition of garage blocks and erection of a pair of semi-detached dwellings along with provision of new parking spaces	
Revised plans have been submitted but it was felt that most of the objections to the initial application have not been addressed. Unanimous objection			
b) the following decisions were noted:			
18/09508/FUL	Tristenagh House, 23 Devizes Road, Potterne, SN10 5LW	Change of use of agricultural land to domestic curtilage and erection of a tennis court	
Approved with conditions			
4.	<p>Community and Learning:</p> <p>a) WWI Commemoration and Tree Planting – the siting of the trees was moved alongside a fence. R-HG suggested that trees of a different type may be planted that grow straight up and are more ‘soldier-like’. Quote has been obtained for fencing around the trees but it was agreed to put this on hold for now.</p> <p>A massive thank you was given to Councillor Carol Clifford for all the work she put into organising the events that took place.</p> <p>b) Five Lanes School – the result of the consultation to close the Potterne site has not been announced yet. It was agreed that the Parish Council would speak to parents of the Potterne site pupils to see what they feel about the possible decision to close the site. PB will contact the head teacher.</p>		
6.	<p>Commercial Development:</p> <p>It was suggested that John Mann is invited to the next meeting to give an update on broadband in the village. RC will make contact.</p>		
8.	<p>Communications:</p> <p>TM advised that, due to health issues, he no longer felt able to write for the Parish Magazine. Clerk will take this on. TM was thanked for his contribution to the magazine over the years.</p>		
88/18/19	<p>Burial & Property Maintenance:</p> <p>Application for Grant of Exclusive Right of Burial has been received to be signed by Chairman and one another.</p>		
89/18/19	<p>Correspondence:</p> <p>Letter from Devizes and District Link requesting grant funding. It was proposed by TM and seconded by CT that a payment of £50 be made to them. Agreed.</p>		

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90/18/19

Finance:

a) To consider and approve budget for 2019/2020
The budget was agreed in principle – with Precept scheduled to remain as it was in 18/19 - but members would like more time to look at it and pass comment. This will be on the agenda to be formally agreed along with the precept request.

b) Accounts to be paid and transfer sufficient funds to pay accounts:
It was proposed by CT, seconded by TM and agreed by all that the following accounts be paid:

Chq No.	Payable to	Net	VAT	Gross
1594	Potterne Village Hall	18.00	0.00	18.00
1595/1596	HMRC and E M Starling	582.23	0.00	582.23
1597	SLCC Enterprises Ltd	27.00	0.00	27.00
1598	Worton Parish Council	37.50	0.00	37.50
	Total	664.73	0.00	664.73

Date of next meeting: Wednesday 9 January 2019, 7.30pm in Potterne Village Hall

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Date: