

**Minutes of the Meeting of Potterne Parish Council held on Wednesday 7 November 2018 in Potterne Village Hall at 7.30pm.**

**Present:** Cllr Philip Abbatt (PA); Cllr Peter Balls (Chairman) (PB); Cllr John Chandler (Vice-Chairman) (JC); Cllr Carol Clifford (CC); Cllr Rob Edwards (RE); Cllr Robert Hunt-Grubbe (RHG); Cllr Andrew Huntley (AH); Cllr Tony Molland (TM); Cllr Nesta Pudney (NP); Cllr Chris Twiney (CT)

**Also present:** Cllr Richard Gamble (Wiltshire Council) (RG); Liz Starling (Clerk)

**Apologies:** Cllr Richard Clark (RC);

72/18/19	<b>Welcome and Apologies:</b> The Chairman welcomed Councillors and received apologies.
73/18/19	<b>Declaration of Members' Interests:</b> There were no declarations of interest.
74/18/19	<b>Minutes of meeting held on 3 October 2018:</b> It was proposed by PA and seconded by R-HG and agreed by all that the minutes were an accurate record. The minutes were duly signed.
	<p><b>Open Session</b>  <b>PB declared that the meeting was temporarily suspended to allow for an open session for 10 minutes so that the public could place questions to the Council to be discussed at the next meeting if confirmed in writing.</b></p> <p>It was noted that the WWI Commemorative event at the weekend (3 November) was very good. Well done and thank to CC, NP, RE, JC and team of volunteers. £380 was raised from the evening dinner - £190 each to the Poppy Appeal and the Social Club.          JC expressed thanks on behalf of the Royal British Legion. Chairman to write and thank helpers.</p> <p><b>There were no further comments from the public therefore PB closed the Open Session.</b></p>
75/18/19	<p><b>Wiltshire Councillor's Update:</b>          Monday 12 November – The Big Conversation in Devizes the Town Hall looking at social needs in the community (loneliness, isolation, health, housing etc.); two session 2 - 4.30 pm and 6 - 8.30 pm.          Monday 19 November – Devizes Area Board at Devizes School. Possible agenda items: NHS - local provision, and Youth Services.          Monday 26 November – Public meeting looking at Wiltshire Council finances. Footpath route to Devizes and beyond – some agreement following discussions with land owner, but looking to get an extension of the footpath to a suitable crossing point; discussions ongoing.</p>
76/18/19	<p><b>Parish Council Action Table update:</b>          22/18/19, Item 2(b): proposal to CATG re reduced speed limits and village gates – being worked on.          22/18/19, Item 6: Community Right to Bid nominations completed for school site.          67/18/19, Item 2(e): Clerk to re-report and explain it needs to be <u>replaced</u> with</p>

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	<p>a new sign as it was damaged. Village needs a sign but parish council want to put up village gates with sign on. To ask WC if they will pay towards gates if sign not replaced.</p> <p>Clerk to obtain quote for village gates.</p> <p>67/18/19, Item 3(b): Handrail to steps at Duck St – to request replacement and stress safety issue.</p> <p>67/18/19, Item 7: Bridge on footpath where POTT76 and POTT80 cross has been mended (although not very well). Footpath POTT76/POTT75 needs to be reported as it has been ploughed again.</p>
<b>77/18/19</b>	<p><b>Five Lanes VC Primary School – Consultation on the proposal to close the Potterne site (All pupils would be educated at the Worton site):</b></p> <p>The School Governors are consulting on a proposal to close the Potterne site from Easter 2019. The Parish Council have received details of this consultation (previously circulated to Councillors) and have been invited to respond.</p> <p>April too soon for closure, should close at end of summer term. Need longer term plan.</p> <p>A discussion was held and a vote was taken. The vote was unanimous against the closure of the Potterne site.</p> <p>Parish Council has been renting grassed area in Blackberry Lane from Wiltshire Council. School had planned to use this as outdoor space.</p> <p>Suggested that Clerk investigates transfer of assets on this grassed area.</p> <p>Communication had been received from the Carers Nest Pre-School who are located within the grounds of the Potterne site and are concerned for their future. The Parish Council recognise the importance of this pre-school provision; it was noted that they rely on the school for utilities (electricity and water).</p>
<b>78/18/19</b>	<p><b>Ryeleaze Field:</b></p> <p>To check with Aster when fencing is due to be done.</p> <p>Overgrown trees around boundary need attention – Clerk to meet on site with JC to determine which ones.</p> <p>Multi Use Games Area and children’s play area - JC to ask Steve Dewar if he is able to help with grant applications. Clerk to arrange for plans to be displayed at defibrillator awareness training on 21 November and also to publicise on website, Facebook etc.</p> <p>Clerk also to get comparison quote.</p>
<b>79/18/19</b>	<p><b>Reports from representatives:</b></p> <p><b>1. Devizes Area Board:</b> Next meeting 19 November – TM and PB to attend.</p> <p><b>2. Community Area Transport Group (CATG) – including Road Safety, Vehicle Parking and Public Transport:</b></p> <p>a) Whistley Road resurfacing and reinstatement of verges has been completed. Not as much work as expected but still an improvement. More bollards could be put in, need to consider if Parish Council would contribute towards cost. Yellow lines to go down on resurfaced area at pump.</p> <p>b) Blounts Court crossing – need to push through on the site meeting. Clerk is liaising with Wadworth and Wessex Tree Care.</p> <p><b>3. Residential Planning:</b></p> <p>a) a) the following applications were considered:</p>

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	18/09297/LBC	Old Kings Arms, High Street, Potterne, SN10 5NA	Minor internal changes to an internal wall on the ground floor. Replacement of existing external aluminium sliding doors with new timber frame french doors
No objection			
	18/09508/FUL	Tristenagh House, 23 Devizes Road, Potterne, SN10 5LW	Change of use of agricultural land to domestic curtilage and erection of a tennis court
No objection			
	18/09340/FUL	Tristenagh House, 23 Devizes Road, Potterne, SN10 5LW	New single storey attached garden room extension and removal of failing TPO tree
No objection			
b) the following decisions were noted:			
	18/08061/TPO	Sandfield House Devizes Road Potterne SN10 5LP	T1 Beech - Reduce large limb by up to 3m over cemetery only
Approved with conditions			
<b>4.</b>	<b>Community and Learning:</b> WWI Commemoration and Tree Planting a) Timetable/plan circulated for tree planting. b) Fencing is needed around the tree site. Clarification needed of height of fence and length. c) There will be a buffet in the George and Dragon after WWI Commemorative tree planting ceremony. Payment of this was approved [LGA 172 (s145)].		
<b>6.</b>	<b>Commercial Development:</b> Nothing to report.		
<b>7.</b>	<b>Footpaths and Cycle Ways:</b> Three people have volunteered for working group/footpath clearance.		
<b>8.</b>	<b>Communications:</b> Clerk has set up parish council email accounts for everyone. She requested that councillors set these up as soon as possible but will help in needed.		

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80/18/19

**Finance:**

a) NP, AH, PB and JC will be on working group to discuss budget for 2019/2020. Date to be agreed.

b) Accounts to be paid and transfer sufficient funds to pay accounts:  
It was proposed by TM, seconded by NP and agreed by all that the following accounts be paid:

Chq No.	Payable to	Net	VAT	Gross
1589	Potterne Village Hall	18.00	0.00	18.00
1590/1591	HMRC and E M Starling	597.69	0.00	597.69
1592	Mark Goddard & Sons	700.00	140.00	840.00
1593	Cardiac Science	28.95	5.79	34.74
	<b>Total</b>	<b>1344.64</b>	<b>145.79</b>	<b>1490.43</b>

**Date of next meeting:** Wednesday 5 December 2018, 7.30pm in Potterne Village Hall

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