

Minutes of the Meeting of Potterne Parish Council held on Wednesday 6 March 2019 in Potterne Village Hall at 7.30pm.

Present: Cllr Philip Abbatt (PA); Cllr Peter Balls (Chairman) (PB); Cllr John Chandler (Vice-Chairman) (JC); Cllr Richard Clark (RC); Cllr Robert Hunt-Grubbe (RHG); Cllr Carol Clifford (CC); ; Cllr Andrew Huntley (AH); Cllr Tony Molland (TM); Cllr Nesta Pudney (NP); Cllr Chris Twiney (CT)

Also present: Cllr Anna Cuthbert (Wiltshire Council) (RG); Liz Starling (Clerk); Alex Keely (AK), Project Manager (Aster); Josh Dear (JD), Housing Manager (Aster); 5 members of the public

Apologies: Cllr Richard Gamble (Wiltshire Council)

112/18/19	<p>Welcome and Apologies: The Chairman welcomed Councillors and received apologies. He informed the meeting that he had received a resignation from Councillor Rob Edwards. Clerk has started the Casual Vacancy process.</p>
113/18/19	<p>Declaration of Members' Interests: Cllrs Chandler, Pudney and Huntley declared an interest in agenda item 12a – grant to Community Garden.</p>
114/18/19	<p>Minutes of meeting held on 4 February 2019: It was proposed by NP and seconded by PA and agreed by all that the minutes were an accurate record. The minutes were duly signed.</p>
115/18/19	<p>Exclusion of the press and public All agreed that a resolution be passed to exclude the press and public from the meeting for item 13 and 14 of the agenda in accordance with the Public Bodies (Admission to Meetings) Act 1960, in order to discuss the items.</p>
116/18/19	<p>Representation from Aster – St Mary's Close Development: RC and RH-G had met Aster representatives on site before the meeting and advised them of the Parish Council's concerns – high density housing already in area and lack of car parking. Various discussion was had concerning the proposed development; both Parish Council and residents again explained reasons why they objected to the development. It was made clear to Aster by residents that they tried to contact Aster in order to rent garages but had no response or have been told none available. PB thanked AK and JD for attending the meeting.</p>
	<p>Open Session PB declared that the meeting was temporarily suspended to allow for an open session for 10 minutes so that the public could place questions to the Council to be discussed at the next meeting if confirmed in writing.</p> <hr/> <p>Nothing raised</p> <hr/> <p>There were no further comments from the public therefore PB closed the Open Session.</p>
117/18/19	<p>Wiltshire Councillor's Update:</p>

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	AC updated the meeting on various issues from last Wiltshire Council cabinet meeting: <ul style="list-style-type: none"> • Special Schools consultation • Setting of council tax for 2019/2020 • Update on asylum seekers • Foster carers • Climate emergency declared 	
118/18/19	Parish Council Action Table update: Items to be reviewed are on the agenda.	
119/18/19	Reports from representatives:	
1.	Devizes Area Board: Meeting Monday 18 March – PB to attend and possibly JC and AH.	
2.	Road Safety, Vehicle Parking and Public Transport (including report from Community Area Transport Group (CATG): <ol style="list-style-type: none"> Blounts Court crossing – going back to CATG. Bollards needed and light to be put up. Traffic calming measures – Document still to be submitted to CATG. PB will speak to Councillor Philip Whitehead beforehand. 	
3.	Leisure Facilities, Appearance and Environment: <ol style="list-style-type: none"> Ryeleaze Field – Aster have nothing left in their budget to replace the fence across the entrance to the field. Clerk has obtained quote from Streetscape for bow top fencing and combi-gate £7200. To obtain further quotes. Best Kept Village Competition – not entering this year. Great British Clean takes place 22 March – 23 April. Wiltshire Council not supporting it this year but may be able to lend equipment and may be able to collect rubbish. JC and AH to lead on this and notify Clerk of dates etc so she can advertise it. 	
3.	Residential Development:	
	a) The following applications were considered:	
19/01606/FUL	Old Whistley Farm, Whistley Road, Potterne SN10 5TD	Demolition of former agricultural buildings and erection of house, garaging and associated works.
No objections		
19/01665/FUL	Old Whistley Farm, Whistley Road, Potterne SN10 5TD	Demolition of former agricultural buildings and part conversion of others alongside the change of use of land from agricultural to domestic curtilage and erection of annex and garage (to replace planning permission 16/10262/FUL)
No objection		
19/01211/FUL	Land to the rear of, 57 Highlands, Potterne	Demolition of existing building & construction of

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		SN10 5NS	single storey one bed dwelling & associated works.																										
	No comment																												
	19/01115/FUL	Bridge House, Caen Hill, Devizes, SN10 1RG	Single storey extension to form kitchen/dining room																										
	No comment																												
	b) the following decisions were noted:																												
	19/0041FUL	Woodbridge House, Coxhill Lane, Potterne, SN10 5PH	Repairs to an existing garden shed involving the replacement of partially collapsed asbestos cement corrugated roofing, together with timber support structure & repairs to window and doorframes. Increase of roof pitch																										
	Decision: Approved with conditions																												
120/18/19	Council Insurance: Three quotes have been received and it was agreed to change our provider to Royal & Sun Alliance Insurance via WPS Insurance Brokers. Cost per annum for 3 year term is £299.40.																												
121/18/19	Burial & Property Maintenance: a) Quote has been received from Mark Goddard for boundary hedge/tree work and crown raising fir tree at entrance £900. It was proposed by TM, seconded by RC that this quote is accepted and the work carried out. Agreed. b) Quote for grounds maintenance for 2019/2020 £4686. proposed by NP and seconded by TM that quote be accepted. Agreed. c) Application for Grant of Exclusive Right of Burial has been received to be signed by Chairman and one other.																												
122/18/19	Correspondence: Email from SSE Network wishing to attend Parish Council meeting to explain support for vulnerable residents in the event of a prolonged power cut. To be invited to the Annual Parish Meeting.																												
123/18/19	Finance: a) Letter has been received from Youth Centre Management Committee requesting a donation towards the ongoing upkeep of the Community Garden. PB proposed and RC seconded that a payment of £200 be made. Agreed. b) Accounts to be paid and transfer sufficient funds to pay accounts: It was proposed by CC, seconded by PA and agreed by all that the following accounts be paid:																												
	<table border="1"> <thead> <tr> <th>Chq No.</th> <th>Payable to</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>1610</td> <td>Potterne Village Hall</td> <td>18.00</td> <td>0.00</td> <td>18.00</td> </tr> <tr> <td>1612</td> <td>Potterne Cricket Club</td> <td>50.00</td> <td>0.00</td> <td>50.00</td> </tr> <tr> <td>1613</td> <td>Mark Goddard & Sons</td> <td>885.00</td> <td>177.00</td> <td>1062.00</td> </tr> <tr> <td>1614</td> <td>CPRE</td> <td>36.00</td> <td>0.00</td> <td>36.00</td> </tr> </tbody> </table>				Chq No.	Payable to	Net	VAT	Gross	1610	Potterne Village Hall	18.00	0.00	18.00	1612	Potterne Cricket Club	50.00	0.00	50.00	1613	Mark Goddard & Sons	885.00	177.00	1062.00	1614	CPRE	36.00	0.00	36.00
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	1615	Grist Environmental	225.26	45.05	270.31
	1616	E M Starling	495.26	0.00	495.26
	16170	WPS Insurance Brokers	299.40	0.00	299.40
		Total	2008.92	222.05	2230.97
124/18/19	Date of Annual Parish Meeting: This was confirmed as Wednesday 17 April 2019 at 7.30pm. Village hall has been booked. NP and CC will organise wine and nibbles.				
	Press and Public were excluded from the meeting at this point to discuss the following two confidential items as per resolution at 115/18/19 above.				
125/18/19	Blounts Court Recreation Ground: It was proposed by TM and seconded by NP that Gough's are instructed to act on behalf of the Parish Council in respect of the use of land to create the vehicular access. Agreed				
126/18/19	Staffing matters: Review of clerk's salary – PB proposed and RC seconded that the increase as proposed in the 2019/2020 budget be paid with effect from 1 April 2019.				
	Date of next meeting: Wednesday 3 April 2019, 7.30pm in Potterne Village Hall				

Signed:

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