

# Potterne Parish Council

To: **Members of the Council**

You are summoned to attend a **MEETING OF POTTERNE PARISH COUNCIL** at the Potterne Village Hall, on **Wednesday 3 April 2019 at 7.30pm**

**Press & Public are invited to attend.**

Liz Starling  
Clerk to the council. 27/03/2018

## AGENDA

### 1. **Welcome and Apologies**

### 2. **Declaration of Members' Interests**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

### 3. **Minutes of meeting held on 6 March 2019**

To resolve that the minutes of the meeting of the Council held on the 6 March 2019 be signed as a correct record.

### **Open Session**

There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.

### 4. **Wiltshire Councillor's Report**

### 5. **Parish Council Action Table Update**

### 6. **Reports from representatives:**

1. Devizes Area Board – Report from meeting held Monday 18 March 6.30pm, Devizes Hub

2. Road Safety, Vehicle Parking and Public Transport (including report from CATG)

3. Leisure Facilities, Appearance and Environment [JC/AH]

a) Ryeleaze Field - to provide update on development of play area and Multi-Use Games Area (MUGA)

b) Great British Clean Up

c) Parish Steward

4. Residential Development: [RC/RH-G]

a) to consider the following applications:

19/02066/FUL 26 Blounts Court, Potterne SN10 5QE Proposed rear conservatory
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c) to note the following decisions

No recent decisions received
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5. Community and Learning [NP/CC]

To discuss and approve any support from Parish Council for additional WWI commemorative trees along 'Soldiers' Walk'. This includes financial support

6. Commercial Development [RC/CT]

7. Footpaths and Cycle Ways [PA]

To agree way forward for the formation of a Footpath Working Group

8. Communications [LS]

## 7. Burial & Property Maintenance:

To consider quotes and to approve contractor for tree work in the centre of Blounts Court

## 8. Correspondence:

## 9. Finance:

- a) To consider and agree grant to St Mary's PCC for maintenance of closed churchyard
- b) To consider and agree grant to Potterne Youth Centre (Section 137 payment)
- c) To agree and sign Annual Governance Statement 2018/2019
- d) Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Potterne Village Hall	Room Hire 6/3/19	18.00	0.00	18.00
Potterne Youth Centre	Grant towards ongoing maintenance of Community Garden (minute ref 123/18/19 (a))	200.00	0.00	200.00
Conservation Contractors Ltd	Tree survey – Blounts Court field	150.00	30.00	180.00
E M Starling	Administration Costs	534.28	2.40	536.68
Goughs Solicitors	Payment on account (cheque issued 13/3/19 – retrospective agreement needed)	1000.00	0.00	1000.00
SSE	Electricity to bus shelter	41.63	2.08	43.71
Water2Business	Water rates at cemetery (2 years)	29.63	0.00	29.63
If agreed at item 9a):				
Potterne PCC	Maintenance of closed churchyard	700.00	0.00	700.00
<b>Total</b>		<b>2673.54</b>	<b>34.48</b>	<b>2708.02</b>

## 12. Annual Parish Meeting 2019:

To discuss and decide on the nominations for the Jubilee Cup and Alan Mead Memorial Award to be given out at the Annual Parish Meeting on Wednesday 17 April 2019, 7.30pm in Potterne Village Hall (wine and nibbles from 7pm)

## 13. Date of next meeting: Wednesday 1 May 2019