

Minutes of the Meeting of Potterne Parish Council held on Wednesday 3 April 2019 in Potterne Village Hall at 7.30pm.

Present: Cllr Philip Abbatt (PA); Cllr Peter Balls (Chairman) (PB); Cllr John Chandler (Vice-Chairman) (JC); Cllr Richard Clark (RC); Cllr Robert Hunt-Grubbe (RHG); Cllr Carol Clifford (CC); Cllr Nesta Pudney (NP); Cllr Chris Twiney (CT)

Also present: Cllr Anna Cuthbert (Wiltshire Council) (AC); Liz Starling (Clerk)

Apologies: Cllr Andrew Huntley (AH)

Absent: Cllr Tony Molland (TM)

1/19/20	Welcome and Apologies: The Chairman welcomed Councillors and received apologies.
2/19/20	Declaration of Members' Interests: Cllr Chandler declared an interest in agenda item 9b – grant to Potterne Youth Centre - minutes ref. 8/19/20 b).
3/19/20	Minutes of meeting held on 6 March 2019: It was proposed by RC and seconded by PA and agreed by all that the minutes were an accurate record. The minutes were duly signed.
	<p>Open Session PB declared that the meeting was temporarily suspended to allow for an open session for 10 minutes so that the public could place questions to the Council to be discussed at the next meeting if confirmed in writing.</p> <p>It was noted that RC and RH-G will attend a meeting with Louise Thorpe and Roger Taylor of Aster on 9 April to look at revised plans for St Mary's Close garage site. A second meeting with Roger Taylor of Aster and Ian Pilling of Wiltshire Council was arranged by Cllr Richard Gamble for 24 April to talk about general issues. Again RC will attend. Shelley Allen is obtaining dates and details of garage rental applications to pass on to Aster. Some discussion around planning application and what if anything, the Parish council can do to influence officers' decisions. AC offered to attend meeting with Aster on 9 April.</p> <p>There were no further comments from the public therefore PB closed the Open Session.</p>
4/19/20	<p>Wiltshire Councillor's Update: AC updated the meeting on the Extraordinary Wiltshire Council meeting held at the end of March concerning the /electoral Boundary Review. Final decision will be in July. AC has spent considerable time talking to local residents about community issues with roads being the main topic.</p>
5/19/20	<p>Parish Council Action Table update: 22/19/20, Item 6 - Community Right to Bid nomination to Wiltshire Council – Mill</p>

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	<p>Road field still to be done. 119/19/20, Item 2 (a) Blounts Court crossing –street light has been requested plus reflective bollards and coloured tarmac. 119/19/20, Item 2 (b) Traffic calming measures – document has been submitted to CATG. 119/19/20, Item 3 (a) Quotes for bow top fencing and gates for Ryeleaze field – Clerk is still pursuing these.</p>												
6/19/20	Reports from representatives:												
1.	<p>Devizes Area Board: Meeting Monday 18 March – PB, JC and AH attended. Main issue discussed was Devizes Market Place and on it will be managed. Proposed that half of it will be charged parking managed by Wiltshire Council and half to be open area for events managed by Devizes Town Council. Various grants were given out including £5,000 to Potterne Youth Centre to maintain youth services.</p>												
2.	<p>Road Safety, Vehicle Parking and Public Transport (including report from Community Area Transport Group (CATG): Nothing to report. PB will attend next CATG meeting.</p>												
3.	<p>Leisure Facilities, Appearance and Environment: a) Ryeleaze Field – Need to get sub-committee up and running. b) Great British Clean Up – this is taking place on Saturday 6 April, 9.30 am to 12.30 pm meeting at the village hall. Equipment has been ordered from Wiltshire Council. c) Parish Steward – JC met with steward last week: various pavements need pot holes filling; surface is breaking up on pavement from crossing to Highlands; water leak near youth centre was reported to Wessex Water and has now been fixed. Clerk reported she had met with Wiltshire Council Highways staff and has shown them the pavement from Highlands to Mount Pleasant. They will allocate resources and equipment to clear this pavement. She also spoke to them about the possibility of having the parish steward for an extra half day each month but insufficient items on worksheet to warrant this at the moment. Councillors were reminded to let Clerk know of any items for the Parish Steward who is able to carry out tasks on the highway.</p>												
3.	<p>Residential Development: a) The following applications were considered:</p> <table border="1"> <tr> <td>19/02066/FUL</td> <td>26 Blounts Court, Potterne SN10 5QE</td> <td>Proposed rear conservatory</td> </tr> <tr> <td colspan="3" style="text-align: center;">No objection</td> </tr> </table> <p>b) the following decisions were noted:</p> <table border="1"> <tr> <td>19/00249/FUL</td> <td>Land to the south of Mead Close</td> <td>Erection of 7 dwellings and associated works</td> </tr> <tr> <td colspan="3" style="text-align: center;">Decision: Approved with conditions</td> </tr> </table>	19/02066/FUL	26 Blounts Court, Potterne SN10 5QE	Proposed rear conservatory	No objection			19/00249/FUL	Land to the south of Mead Close	Erection of 7 dwellings and associated works	Decision: Approved with conditions		
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5.	<p>Community and Learning: Discussion was held with regard to planting additional WWI commemorative trees to create ‘Soldiers Walk’ and will consist of 26 fastigiatae oaks. CC has details of various sources of funding; it was noted that having young people</p>												

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	involved will increase the chance of the application(s) being successful. Suggested cadets could be involved. Parish Council has agreed to fund fencing and will honour this if still needed. May also consider additional funding if needed.																																																												
	6. Footpaths and Cycle Ways: PA confirmed that he will now lead the Footpath Working Group. Clerk will re-send relevant emails.																																																												
7/19/20	Burial & Property Maintenance: a) Two quotes have been received for work to the trees in the centre of Blounts Court Field – both are £1,200. Proposed by NP and seconded by JC that the company who carried out the survey, Conservation Contractors, be asked to carry out the work. All agreed. b) Application for Grant of Exclusive Right of Burial has been received to be signed by Chairman and one other.																																																												
8/19/20	Finance: a) St Mary's PCC – maintenance of closed churchyard. It was proposed by RH-G and seconded by RC that a grant of £700 be made as allocated in 2019/2020 budget. All agreed. b) Potterne Youth Centre – grant towards running costs (Section 137 payment). It was proposed by CC and seconded by RC that a payment of £500 be made as allocated in the 2019/2020 budget. All agreed. c) Annual Governance and Accountability Return – Clerk advised that due to level of income in 2018/2019, the Parish Council is subject to a basic review this year. The Annual Governance Statement was circulated prior to the meeting; it was proposed by RC and seconded by PA that the Statement be signed. All agreed. d) Accounts to be paid and transfer sufficient funds to pay accounts: It was proposed by NP, seconded by PA and agreed by all that the following accounts be paid (noting that the check for Goughs Solicitors had already been issued as payment of account requested):																																																												
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9/19/20	Annual Parish Meeting 2019: The nomination for the Alan Mead Memorial Award and Jubilee Cup were discussed and voted upon.																																																												
	Date of next meeting: Wednesday 1 May 2019, 7.30pm in Potterne Village Hall																																																												

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