

Potterne Parish Council

To: Members of the Council

You are summoned to attend a MEETING OF POTTERNE PARISH COUNCIL at the Potterne Village Hall, on Wednesday 7 August 2019 at 7.30pm

Press & Public are invited to attend.

Liz Starling - Clerk to the Council. 30/07/2018

AGENDA

1. Welcome and Apologies

2. Declaration of Members' Interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. Minutes of meeting held on 3 July 2019

To resolve that the minutes of the meeting of the Council held on the 3 July 2019 be signed as a correct record.

Open Session

There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.

4. Wiltshire Councillor's Report

5. Parish Council Action Table Update

6. Parish Council Documents:

To consider and approve the following new policies and procedures:

- i. Communications Policy
- ii. Social Media Policy

7. Reports from representatives:

1. Devizes Area Board – Report from meeting held Monday 15 July, 6.30pm in The Shambles, Devizes
2. Road Safety, Vehicle Parking and Public Transport (including report from CATG) –
 - a) Blounts Court Crossing – to discuss whether we wish to reduce the bank and re-build a portion of the retaining wall uphill from the George & Dragon, fully costing the work and applying for extra funding.
 - b) To discuss whether the improvement and ongoing maintenance of footpath POTT21 Chilbury Lane would be worthwhile in addition to completing the work on the Blounts Court/George & Dragon crossing.
3. Leisure Facilities, Appearance and Environment [JC/AH]
 - a) Ryeleaze Field
 - i. To approve removal of trees along fencing line to enable new fencing to be installed
 - ii. To consider any quotes received to remove the trees
 - b) Blounts Court Field/Play Area
4. Residential Development: [RC/RH-G]
 - a) to consider the following applications:

19/06604/FUL	28 Blounts Court, Potterne, SN10 5QE	Convert part of existing garage, alter existing bay windows, change patio door to window, insert larger patio doors in rear elevation plus various internal changes
19/07108/FUL	43 Court Hill, Potterne, SN10 5PN	Replace existing Conservatory windows & Roof plus internal changes

b) to note the following decisions:

19/03692/FUL	Tanglewood , Blounts Court, Potterne, SN10 5QF	Add bay window to rear ground floor bedroom. Replace picture window (rear) in lounge and replace with patio doors.
Decision: Approve with conditions		
19/05158/FUL	56 Blounts Court, Potterne, SN10 5QD	Proposed 'Granny' annexe within garden
Decision: Approve with conditions		

5. Community and Learning [NP/CC]

6. Footpaths and Cycle Ways [PA]

7. Communications [JM]

8. Burial & Property Maintenance:

Application for Grant of Exclusive Right of Burial – to be signed

9. Correspondence:

10. Finance:

- a) To appoint Nesta Pudney as additional signatory to the bank account
- b) To approve the setting up of a direct debit to pay SSE for electricity to the bus shelter
- c) Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Potterne Village Hall	Room Hire 3/7/19	18.00	0.00	18.00
Potterne Youth Centre	Grant towards running costs (Section 137 payment). Agreed at April meeting – minute ref 8/19/20, item b	500.00	0.00	500.00
Geosphere Ltd	Parish Online Mapping 16/7/19 – 16/7/2020	30.00	6.00	36.00
SLCC Enterprises Ltd	Preparing to meet accessibility guidelines webinar	30.00	6.00	36.00
Value Products Ltd	Dog fouling and litter bin signs	53.10	10.62	63.72
Value Products Ltd	Litter bin signs (back order)	11.40	2.28	13.68
E M Starling/HMRC	Administration Costs	545.11	0.00	545.11
Brian Wilks	Painting cemetery gates/fence and replacing wire netting on both	490.00	0.00	490.00
Total		1677.61	24.90	1702.51
<i>Inter account transfer:</i>				
Date:	9 July 2019	Amount:	2000.00	

11. Items to be considered for the agenda for the next meeting:

12. Date of next meeting: Wednesday 4 September 2019