

Potterne Parish Council

To: Members of the Council

You are summoned to attend a MEETING OF POTTERNE PARISH COUNCIL at the Potterne Village Hall, on Wednesday 4 September 2019 at 7.30pm

Press & Public are invited to attend.

Liz Starling - Clerk to the Council. 28/08/2019

AGENDA

1. Welcome and Apologies

2. Declaration of Members' Interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. Minutes of meeting held on 7 August 2019

To resolve that the minutes of the meeting of the Council held on the 7 August 2019 be signed as a correct record.

Open Session

There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.

4. Wiltshire Councillor's Report

5. Parish Council Action Table Update

6. Neighbourhood Plan:

- a) To update the meeting on plans to reconvene the Neighbourhood Plan Steering Group
- b) To appoint Parish Council representatives to the Steering Group

7. Reports from representatives:

1. Devizes Area Board – Next meeting 9 September 2019, 6.30pm at the Devizes Hub and Library.
2. Road Safety, Vehicle Parking and Public Transport (including report from CATG)
3. Leisure Facilities, Appearance and Environment [JC/AH]
 - a) Ryeleaze Field
 - i. To consider quotes received to remove the trees
 - b) Blounts Court Field/Play Area
 - c) Confirm arrangement for Village Clear Up on 18 September 2019

4. Residential Development: [RC/RH-G]

a) to consider the following applications:

19/07227/FUL	Otago, Hartmoor, Devizes, SN10 5JS	Full Planning Permission for the demolition of the existing dwelling and erection of a replacement dwelling and associated works.
19/07748/TPO	12 High Street, Potterne, SN10 5PY	General maintenance of T4 - removal of dead branches. Felling of T3, T7, T8, T10, T11, T12, T17, T18, T19, T20, T21, T22, T23, T24, T25, T26, T27, T28, T30, T32, T33 and T38 as these are Ash trees and at risk of Ash Dieback. Crown raising to T34. T35 is to remain to maintain the high level branches for storm protection. Generally coppice the remaining Cob/Hazel that has been allowed to grow wild and manage on a rolling 3-4 year basis. Refer to attached plan for reference.

b) to note the following decisions:

19/05555/TPO	59 Blounts Court, Potterne SN10 5QF	T1 - Holm Oak - Crown Reduce Limb to SE by up to 4 Metres and Remaining Canopy by up to 2.4 Metres, T2 - 3 Metre Crown Reduction to Beech Tree, T3 - 2 Metre Crown Reduction to Holly, T4 - Fell 1 Laurel, T5 Beech Reduce Limbs to South of Beech Tree by up to 2.5 Metres, T6 - Fell 1 Goat Willow, T7 - 2 Metre Reduction to Holly
Decision: Approve with conditions		
19/06604/FUL	28 Blounts Court, Potterne, SN10 5QE	Convert part of existing garage, alter existing bay windows, change patio door to window, insert larger patio doors in rear elevation plus various internal changes
Decision: Approve with conditions		

5. Community and Learning [NP/CC]

To consider Section 137 payment toward cost of fencing for WWI commemorative trees:

- a) Approve amount to be paid
- b) Approve virement from general reserves to Section 137 budget to cover payment at 5(a) above (£300 currently remaining in budget)

6. Footpaths and Cycle Ways [PA]

7. Communications [JM]

8. Burial & Property Maintenance:

Application for Grant of Exclusive Right of Burial – to be signed

9. Correspondence:

- a) Letter from St Johns Ambulance requesting donation

10. Finance:

- a) Budget 2019/2020 update
- b) To agree virement of £200 from training budget to audit budget
- c) Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Potterne Village Hall	Room hire 7/8/19	18.00	0.00	18.00
SSE	Electricity to bus shelter	18.50	0.92	19.42
E M Starling/HMRC	Administration costs	513.90	0.00	513.91
Eastwell Estates Trust	Fencing for commemorative trees (if approved at item 5(a))			
Total		550.40	0.92	551.33
<i>Inter account transfer:</i>				
Date:	28/8/19	Amount:		1000.00

11. Items to be considered for the agenda for the next meeting:

12. Date of next meeting: Wednesday 9 October 2019