

Potterne Parish Council

To: **Members of the Council**

You are summoned to attend a MEETING OF POTTERNE PARISH COUNCIL at the Potterne Village Hall, on Wednesday 9 October 2019 at 7.30pm

Press & Public are invited to attend.

Liz Starling - Clerk to the Council. 20/9/2019

AGENDA

1. Welcome and Apologies

2. Declaration of Members' Interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. Minutes of meeting held on 4 September 2019

To resolve that the minutes of the meeting of the Council held on the 4 September 2019 be signed as a correct record.

Open Session

There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.

4. Wiltshire Councillor's Report

5. Parish Council Action Table Update

6. Neighbourhood Plan:

- a) To approve the terms of reference for the Neighbourhood Plan Steering Group
- b) To confirm membership of the Steering Group

7. Reports from representatives:

1. Devizes Area Board – Report from meeting held 9 September 2019.
2. Road Safety, Vehicle Parking and Public Transport (including report from CATG)
3. Leisure Facilities, Appearance and Environment [JC/AH]
 - a) Ryeleaze Field
 - b) Blounts Court Field/Play Area
 - i) To review Playground inspection report
4. Residential Development: [RC/RH-G]
 - a) To consider applications received since the last meeting.
 - b) to note decisions received since the last meeting.
5. Community and Learning [NP/CC]
 - a) To approve purchase of wreath for Remembrance
 - b) To consider if any further assets of community value should be considered for listing
6. Footpaths and Cycle Ways [PA]
7. Communications [JM]

8. Burial & Property Maintenance:

9. Correspondence:

10. Finance:

- a) To arrange date to look at 2020/2021 budget
- b) Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Potterne Village Hall	Room hire 4/9/2019	18.00	0.00	18.00
Playsafety Limited	Annual playground inspection	68.50	13.70	82.20
HMRC/E M Starling	Administration costs	551.92	0.00	551.92
Green Farm Tree Care	Removal of trees along fencing line at Ryleaze	325.00	0.00	325.00
Wiltshire Association of Local Councils	Chairing Skills training course	65.00	13.00	78.00
SSE (Direct debit 23/9/2019)	Electricity to bus shelter	5.46	0.26	5.72
Total		1033.88	26.96	1060.84
<i>Inter account transfer:</i>				
Date:	18/9/2019	Amount:		1500.00

11. Items to be considered for the agenda for the next meeting:

12. Date of next meeting: Wednesday 6 November 2019