

Potterne Parish Council

To: Members of the Council

You are summoned to attend a MEETING OF POTTERNE PARISH COUNCIL at the Potterne Village Hall, on Wednesday 8 January at 7.30pm

Press & Public are invited to attend.

Liz Starling - Clerk to the Council. 2/1/2020

AGENDA

1. Welcome and Apologies

2. Declaration of Members' Interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. Minutes of meeting held on 4 December 2019

To resolve that the minutes of the meeting of the Council held on the 4 December 2019 be signed as a correct record.

Open Session

There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.

4. Wiltshire Councillor's Report

5. Parish Council Action Table Update

6. Neighbourhood Plan:

To receive an update from the Neighbourhood Plan Steering Group

7. Reports from representatives:

1. *Devizes Area Board* – Next meeting to be held Monday 13 January 2020 6.30 pm in Devizes Hub and Library
2. *Road Safety, Vehicle Parking and Public Transport (including report from CATG)*
 - a) To consider Highways Improvement Request for High Street (A360)
 - b) To consider Traffic Survey Request for High Street (A360)
 - c) To review traffic calming submission to CATG and consider any changes needed
3. *Leisure Facilities, Appearance and Environment [JC/AH]*
 - a) Ryeleaze Field
To agree on way forward for re-development of field
 - b) Blounts Court Field/Play Area

4. Residential Development: [RC/RH-G]

- a) To consider the following application:

19/11234/FUL	12 High Street, Potterne, SN10 5PY	Ground Floor Extension and First Floor Pitched Roof Extension to Form Bedroom
19/11643/FUL	Potterne Cricket Club, Coxhill Lane, Potterne SN10 5PL	Erection of new storage building

- b) To note decisions received since the last meeting

19/09589/FUL and 19/09693/LBC	The Old Post Office 26 High Street Potterne SN10 5NA	Change of use from a mixed residential and retail use to a wholly residential use (Use Class C3) with various internal alterations and addition of rooflights and a
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	dormer window to the rear.
Decision: Approve with Conditions	

5. *Community and Learning [NP/CC]*

- a) VE Day celebrations 8 May 2020

6. *Footpaths and Cycle Ways [PA]*

- a) To confirm attendance at the Air Quality and Traffic Management Group meeting on Tuesday 4 February re upgrade of footpath POTT47

7. *Communications [JM]*

9. Burial & Property Maintenance:

To consider and approve quote for 2020/2021 grounds maintenance contract

10. Correspondence:

11. Finance:

- a) Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Potterne Village Hall	Room hire 4/12/2019	18.00	0.00	18.00
HMRC/E M Starling	Administration costs	513.91	0.00	513.91
PKF Littlejohn LLP	Limited Assurance Review of AGAR year end 31/3/2019	200.00	40.00	200.00
SSE (Direct debit 20/12/2019)	Electricity to bus shelter	6.30	0.31	6.61
Total		738.21	40.31	738.52
<i>Inter account transfer:</i>				
Date:		Amount:		

12. Items to be considered for the agenda for the next meeting

13. Date of next meeting: Wednesday 5 February 2020, 7.30pm in Potterne Village Hall