

# Potterne Parish Council

To: Members of the Council

You are summoned to attend a MEETING OF POTTERNE PARISH COUNCIL at the Potterne Village Hall, on Wednesday 5 February at 7.30pm

Press & Public are invited to attend.

Liz Starling - Clerk to the Council. 28/2/2020

## AGENDA

### 1. Welcome and Apologies

### 2. Declaration of Members' Interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

### 3. Minutes of meeting held on 8 January 2020

To resolve that the minutes of the meeting of the Council held on the 8 January 2020 be signed as a correct record.

### 4. Exclusion of the press and public

To agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

### Open Session

There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.

### 5. Wiltshire Councillor's Report

### 6. Parish Council Action Table Update

### 7. Neighbourhood Plan:

To receive an update from the Neighbourhood Plan Steering Group

### 8. Reports from representatives:

1. *Devizes Area Board* – Report from meeting held Monday 13 January 2020 6.30 pm in Devizes Hub and Library

2. *Road Safety, Vehicle Parking and Public Transport (including report from CATG)*

3. *Leisure Facilities, Appearance and Environment [JC/AH]*

a) Ryeleaze Field

b) Blounts Court Field/Play Area

4. *Residential Development: [RC/RH-G]*

a) To consider the following applications:

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b) To note decisions received since the last meeting

19/11234/FUL	12 High Street, Potterne, SN10 5PY	Ground Floor Extension and First Floor Pitched Roof Extension to Form Bedroom
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Decision: Approve with Conditions

5. *Community and Learning [NP/CC]*

a) VE Day celebrations 8 May 2020

6. *Footpaths and Cycle Ways [PA]*

- a) Clearance of footpaths

7. *Communications [JM]*

**9. Assets of Community Value:**

- a) To review previous agreed potential assets and confirm whether or not to precede with nominations for:
- i) George and Dragon public house
  - ii) Village shop
  - iii) Little Mill field
- b) To consider further assets of community value to be nominated:
- i) O2 4023, Telecommunications Mast, Court Hill SN10 5PN

**10. Burial & Property Maintenance:**

**11. Correspondence:**

**12. Finance:**

- a) To approve appointment of internal auditor
- b) To note receipt of CIL payment in respect of 19/012111/FUL £343.07 (further 228.72 as only paid 15% - should be 25%)
- c) Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Potterne Village Hall	Room Hire 8/1/2020	18.00	0.00	18.00
HMRC/E M Starling	Administration costs	514.83	0.00	514.83
Mr G Day	Wayleave to pump	5.00	0.00	5.00
M B Portch	Maintenance around Jubilee Tree	45.00	0.00	45.00
Mark Goddard & Sons	Grounds maintenance	950.00	190.00	1140.00
SSE (Direct debit 20/1/2020)	Electricity to bus shelter	6.30	0.31	6.61
Total		<b>1538.21</b>	<b>190.31</b>	<b>1728.52</b>
<i>Inter account transfer:</i>				
Date:	26/01/2020	Amount:		1000.00
	29/01/2020			1000.00

- 13. In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during the consideration of this item (Item 4 above refers).**

**Staffing Matters**

- 14. Items to be considered for the agenda for the next meeting**

- 15. Date of next meeting:** Wednesday 6 March 2020, 7.30pm in Potterne Village Hall