

Potterne Parish Council

To: **Members of the Council**

You are summoned to attend a **MEETING OF POTTERNE PARISH COUNCIL** via Zoom on **Wednesday 5 August 2020 at 7.00pm**

Press & Public are invited to attend.

Karon Van Den Bergh - Clerk to the Council. 28/7/2020

AGENDA

1. 7.00-7.05pm Welcome and Apologies

2. 7.05-7.10pm Declaration of Members' Interests

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

CC has declared an interest in respect of Item 6.

3. 7.10-7.15pm Minutes of Meeting held on 1 July 2020

Minutes of Extraordinary Meeting held on 27 July 2020

To resolve that the minutes of the meeting of the Council held on the 1 July 2020 and the minutes of the extraordinary meeting of the Council held on 27 July 2020 be approved for signing as a correct record.

7.15-7.25pm Open Session

There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.

4. 7.25-7.30pm Road Safety, Vehicle Parking and Public Transport (Whole Council)

- Speed Indicator Devices (JM)

5. 7.30-7.40pm Leisure Facilities, Appearance and Environment (JC, AH)

- Cemetery – Replacement of Skip Floor (Paper 1)
- Ryeleaze Play Field – Mole Hills etc (Paper 2)
- Light in bus shelter (Paper 3)
- Playground Service and Check (Paper 4)
- 56 Blounts Court - Padlock

6. 7.40-7.45pm Residential Development (RC, RH-G)

Assets of Community Value

- Ownership of Land at Blackberry Lane (Area 1, Large grassed area adjacent to old school entrance). (Paper 5)

7. Community and Learning (NP, CC)

No items for discussion.

8. Commercial Development (RC, CT)

No items for discussion.

9. 7.45-7.50pm Footpaths and Cycleways (PA, JM)

- Signs at Soldier's Walk (Paper 6)

10. 7.50-7.55pm Communications (JM, KV, TM)

- Broadband (Paper 7)

11. 7.55-8.05pm Jubilee Cup and Alan Mead Memorial Trophy

- Nominations to be considered. (Paper 8)

12. 8.05-8.10pm Funding Request

- Helen Pritchard– Potterne Youth Group, towards the costs for utility bills for the Centre - £500.00. (Paper 9)
- Charlie – Donation towards a smartboard for the classroom (Paper 10)

13. 8.10-8.20pm Residential Development:

To consider the following applications:

20/05794/TCA	6 Whistley Road, Potterne, Devizes, Wiltshire. SN10 5QX	Work to Trees in a Cons Area
20/05171/FUL	8 Stroud Lane, Potterne Wick, Potterne, SN10 5QN	Conversion and extension of existing detached garage to create annexed accommodation
20/05207/TCA	24-26 Mount View, Devizes Road, Potterne, Wilts SN10 5LN	Alterations to a detached brick outbuilding and the re-roofing of a greenhouse attached to the main house.
20/06290/TCA	Walnut Tree Cottage, 8 Whistley Road, Potterne, Devizes, Wiltshire SN10 5DY	T1 – Cypressus Fir – fell, T2 & T3 – Cypressue Fir – reduce height by 1/3

14. 8.20-8.25pm Accessibility Statement

To note that an Accessibility Statement has been prepared and added to the Parish Council's website in accordance with Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. This Accessibility Statement will be reviewed annually (Paper 11).

15. 8.25-8.30pm Health and Safety Policy

To approve the Health and Safety Policy (Paper 12).

16. 8.30-8.35pm Resolution to review of signatures for both Lloyds and NS&I Accounts

To review and approve Bank Signatories:

Add KV

Remove LS

Remove TM

Allow full access and authority to PB/NP/RH-G

To review and approve NS&I Signatories

Currently (to remain unchanged) PB/RH-G

Remove LS/TM

Add KV

17. 8.35-8.40pm Finance:

Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
HMRC/K Van Den Bergh	Administration Costs	543.83	0.00	543.83
K Van Den Bergh (Viking Direct)	Mouse for Laptop	11.77	2.35	14.12
K Van Den Bergh (SLCC Enterprises)	New Clerk Webinar	12.00	0.00	12.00
L Starling	Annual Leave Payment (agreed at July Meeting)	111.88	0.00	111.88
L Starling (Microsoft)	HDMI Cable & Microsoft 365 1 Year subscription	52.99	11.99	64.98

Parish Online	Annual Subscription – Mapping Software	30.00	6.00	36.00
SSE	Electricity to Bus Shelter	6.16	0.30	6.46
Total		768.63	20.64	789.27
Inter account transfer:				
Date:		Amount:		1000.00

18. 8.40-8.45pm Budget

Highways Budget: 2020-21 Allocation = £3000
Current Spend = £4170.45

19. Date of next meeting: Wednesday 2 September 2020, 7.00pm

20. Close meeting