

# Potterne Parish Council

To: **Members of the Council**

**You are summoned to attend a MEETING OF POTTERNE PARISH COUNCIL via Zoom on Wednesday 7 October 2020 at 7.00pm**

**Link to Meeting:**

<https://zoom.us/j/96990583906?pwd=NEExTURIZndNbWgzSGVsWEtwSHIWdz09>

Meeting ID: 969 9058 3906

Passcode: NhkHD9

**Press & Public are invited to attend.**

Karon Van Den Bergh - Clerk to the Council. 01/10/2020

## AGENDA

1. **7.00-7.05pm Welcome and Apologies**
2. **7.05-7.10pm Declaration of Members' Interests**  
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. **7.10-7.15pm Minutes of Meeting held on 2 September 2020**  
To resolve that the minutes of the meeting of the Council held on the 2 September 2020 be approved for signing as a correct record.
4. **7.15-7.20pm Action Tracker Update**
5. **7.20-7.30pm Open Session**  
There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.
6. **7.30-7.40pm Jubilee Cup**  
Dean House attending to accept the Jubilee Cup.
7. **7.40-7.45pm Road Safety, Vehicle Parking and Public Transport (Whole Council)**
8. **7.45-7.55pm Leisure Facilities, Appearance and Environment (JC, AH)**
  - a. Potterne Play Area boundary tree branches overhang, particularly the overhang coming from WCC back running along the A360.
  - b. Lack of Potterne signs as enter Potterne from Devizes, also the one at Potterne Wick, both have been missing for about 2 years.
  - c. Cemetery boundary fence, this needs to be made badger proof after 3 more separate holes in fence occurred this week. Brian Wilks has yet again repaired the fence.
  - d. Fencing work at Blounts Court by William Warden Contractors. Has this been completed satisfactorily?
9. **7.55-8.00pm Community and Learning (NP, CC)**
10. **8.00-8.05pm Commercial Development (RC, CT)**
11. **8.05-8.10pm Footpaths and Cycleways (PA, JM)**
12. **8.10-8.15pm Communications (JM, KV, TM)**  
Broadband Contract.
13. **8.15-8.20pm Residential Development (RC, RH-G, PA)**
  - a. Tony Langridge Consulting Letter regarding the development of Ryeleaze Field.

- b. Land at Blackberry Lane. Wansboroughs awaiting contact regarding Template Lease.
- c. To consider the following applications:

20/07424/FUL	Rear Barn, Land at Devizes Road, Potterne, Devizes SN10 5LN	Conversion and change of use from former storage building to single dwelling.
20/07338/FUL	Whistley Canine Country Club, Five Lanes, Potterne, Devizes, Wiltshire SN10 5TE	New detached kennel block accommodating 7 kennel suites and office
20/07900/TCA	2 Ewarts Croft, Whistley Road, Potterne, Devizes, Wiltshire SN10 5NE	Walnut (T1) – Fell to abate a nuisance
20/08439/TCA	24 High Street, Potterne, Devizes, Wiltshire, SN10 5NA	Work to Trees in a Cons Area – Fell 3 Pine Trees
20/08441/TCA	23 High Street, Potterne, Devizes, Wiltshire, SN10 5NA	Work to Trees in a Cons Area – Remove branch overhanging field from Lime Tree

**14. 8.20-8.30pm Correspondence**

**15. 8.30-8.35pm Burial & Property Maintenance**

Application for Grant of Exclusive Right of Burial – to be signed.

**16. 8.35-8.40pm Audit Report** To be approved.

Annual Governance & Accountability Return (AGAR) conducted by PFK Littlejohn LLP for year ended 31<sup>st</sup> March 2020 (papers previously forwarded) to be approved so that Clerk can prepare the Notice of Conclusion of Audit to be published by 30<sup>th</sup> November 2020.

**17. 8.40-8.45pm Bank Signatories**

Approval of current Bank Signatories

Lloyds Bank, Full access and authorities, two signatories needed on all transactions

Currently: Peter Balls (Chairman), Nesta Pudney, Robert Hunt-Grubbe and Karon Van Den Bergh (Clerk)

No changes to be made

National Savings: Full access and authorities, two signatories needed on all transactions

Currently: Peter Balls (Chairman), Robert Hunt-Grubbe, Tony Molland and Liz Starling

Changes required – Tony Molland and Liz Starling to be removed.

Nesta Pudney and Karon Van Den Bergh (Clerk to be added).

**18. 8.45-8.50pm Finance:**

- a. To arrange a date to look at 2021/2022 Budget.
- b. Discretionary Covid-19 Grant of £3,500 received from Wiltshire Council.
- c. Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Karon Van Den Bergh	Administration Costs	552.50		552.50
Brian Wilks	Odd Jobs in Village	100.00		100.00
SSE	Electricity for Bus Shelter	6.16	.30	6.46
		<b>658.66</b>	<b>.30</b>	<b>658.96</b>
Inter account transfer:				
Date:		Amount:		

**19. Items to be considered for the Agenda for the next Meeting.**

**20. Date of next meeting:** Wednesday 4 November 2020, 7.00pm by Zoom.

**21. Close meeting**

