

# Potterne Parish Council

To: **Members of the Council**

**You are summoned to attend a MEETING OF POTTERNE PARISH COUNCIL via Zoom on Wednesday 2<sup>nd</sup> December 2020 at 7.00pm**

## **Link to Meeting:**

Join Zoom Meeting

<https://zoom.us/j/94278981147?pwd=R3l1aGxEcDJCc3V6WGhXM2d1ZU0yUT09>

Meeting ID: 942 7898 1147

Passcode: 206046

**Press & Public are invited to attend.**

Karon Van Den Bergh - Clerk to the Council. 26/11/2020

## **AGENDA**

- 1. 7.00-7.05pm Welcome and Apologies**
- 2. 7.05-7.10pm Declaration of Members' Interests**  
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 3. 7.10-7.15pm Minutes of Meeting held on 4 November 2020**  
To resolve that the minutes of the meeting of the Council held on the 4 November 2020 be approved for signing as a correct record.
- 4. 7.15-7.20pm Action Tracker Update**
- 5. 7.20-7.30pm Open Session**  
There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.
- 6. 7.40-7.50pm 2021-2022 Budget**
  - a. Approve the 2021-2022 Budget and Precept. (Paper 1)
  - b. Community Infrastructure Levy (CIL) (Paper 2)
- 7. 7.50-7.55pm Road Safety, Vehicle Parking and Public Transport (Whole Council)**
  - a. Speed Indicator Devices (SIDs)
- 8. 7.55-8.05pm Leisure Facilities, Appearance and Environment (JC, AH)**
  - a. Quote from Mark Goddard & Sons for Ground Maintenance 2021/2022 for approval (Paper 3)
  - b. Potterne Water Course, flood prevention, Cox Hill Lane.
  - c. Blounts Court Playground – Fencing Quotes.
  - d. Proposal for Long Term Maintenance of Soldier's Walk.
  - e. Blount's Court Park, ownership of boundary fence between No 56 and the park.  
Is a Lease on the accessway required?
  - f. Work required in Blounts Court Play Area following inspection.
  - g. Defibrillator at Youth Club – renewal options (Paper 4)
  - h. Soldier's Walk – Maintenance Responsibility (RHG)
- 9. 8.05-8.10pm Community and Learning (NP, CC)**

**10. 8.10-8.15pm Commercial Development (CT)**

**11. 8.15-8.20pm Footpaths and Cycleways (PA, JM)**

**12. 8.20-8.25pm Communications (JM, KV, TM)**

- a. Meeting calendar dates for 2021-2022 to be agreed (Paper 5)

**13. 8.25-8.35pm Residential Development (RC, RH-G, PA)**

To consider the following applications:

20/09721/FUL	50 Highlands, Potterne	Proposed alterations to window and door openings. The application of cladding to the front elevation and the erection of small terrace and steps down to the front garden.
20/09673/PNCOU	Agricultural Building to the West of A360 Devizes Rd	Application under Class Q to determine if prior approval is required for a proposed change of use and conversion of an agricultural building to a residential dwelling.
20/09872/FUL	12 Silver Street, Potterne	Proposed single storey side extension
WK202023621	Lower Park Farm, Whistley Road, Potterne	Premises Licence Application

**14. 8.35-8.40pm Correspondence**

- a. Email from Hazel Hobbs, Potterne West End Road Travel (JM/JC)

**15. 8.40-8.45pm Finance:**

Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Karon Van Den Bergh	Administration Costs	552.50		552.50
Karon Van Den Bergh	Mileage July-Nov 2020	45.90		45.90
Viking	Printer Cartridge	21.68	4.34	26.02
RoSPA Play Safety	Annual Inspection Blounts Court Play Area	68.50	13.70	82.20
Mark Goddard	Grounds Contract	1070.00	214.00	1284.00
Grist Environmental	Emptying and Replacement of Floor of Cemetery Skip	540.92	108.18	649.10
Wiltshire Association of Local Councils	Remote Training - Clerk	60.00	12.00	72.00
SSE	Electricity	6.30	.31	6.61
		<b>2365.80</b>	<b>352.53</b>	<b>2718.33</b>
Inter account transfer:				
Date: 03/12/2020		Amount:		3000.00

**16. Items to be considered for the Agenda for the next Meeting.**

**17. Date of next meeting:** Wednesday 6<sup>th</sup> January 2021, 7.00pm by Zoom.

**18. Close meeting**