

Potterne Parish Council

To: **Members of the Council**

You are summoned to attend a **MEETING OF POTTERNE PARISH COUNCIL** via Zoom on **Wednesday 3rd February 2021 at 7.00pm**

Link to Meeting:

Join Zoom Meeting

<https://zoom.us/j/96676073306?pwd=MGpRUGtLNjN4b3Y1d3J3SFU4bzE2Zz09>

Meeting ID: 966 7607 3306

Passcode: 499637

Press & Public are invited to attend.

Karon Van Den Bergh - Clerk to the Council. 28/01/2021

AGENDA

1. **7.00-7.05pm Welcome and Apologies**
2. **7.05-7.10pm Declaration of Members' Interests**
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. **7.10-7.15pm Minutes of Meeting held on 2 December 2020**
To resolve that the minutes of the meeting of the Council held on the 6th January 2021 be approved for signing as a correct record.
4. **7.15-7.20pm Action Tracker Update**
5. **7.20-7.30pm Open Session**
There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.
6. **7.30-7.40pm Road Safety, Vehicle Parking and Public Transport (Whole Council)**
7. **7.40-7.55pm Leisure Facilities, Appearance and Environment (JC, AH)**
 - a. Flood issues in the Village (AH/JC volunteered to report issues but received no response).
 - b. Installation of goal posts in the Potterne Playing Field (JC).
 - c. Working Group to be formed to ascertain whether a new play area at Ryeleaze would be an asset to the Village.
 - d. Missing Salt Bins at Ryeleaze and outside the Village Shop are not the responsibility of the Council. Decision whether PPC purchase extra bins for these areas or relocate current bins.
 - e. Agreement needed for Quote received from Mark Goddard & Sons for maintenance of soldier's walk at £135.00 for FY21-22.
8. **7.55-8.00pm Community and Learning (NP, CC)**
 - a. Sub-Committee to be formed to consider the possible extension of the Cemetery in 2023.
9. **8.00-8.05pm Commercial Development (CT)**
10. **8.05-8.15pm Footpaths and Cycleways (PA, JM)**
11. **8.15-8.20pm Communications (JM, KV, TM)**
12. **8.20-8.35pm Residential Development (RC, RH-G, PA)**

a. To consider the following six applications:

21/00219/TPO	Tristenagh House, 23 Devizes Road, Potterne, SN10 5LW	Oak (T1) – Crown raise 4 lowest limbs to allow more light under the tree. Elms (T2 & T3) – Fell, dead.
21/00500/TCA	4 Crown Place, Whistley Road, Potterne SN10 5PB	Plum Tree in back garden. Trunk severely rotten beyond saving. Plan to take cuttings to attempt to grow on, however residents have already planted a large number (80+) trees/hedging of native species in same garden.
21/00606/TCA	Trymnell, Coxhill Lane, Potterne, SN10 5PH	T1 Ash – Reduce back over neighbouring garden (outside of CA) to fence line
20/10942/LBC	Box Cottage, 34 Whistley Road, Potterne SN10 5QY	Replacement porch, front door and one window. Conservation work to re-point areas of external walls, replacing cement mortar with lime mortar. Refurbishment of existing timber windows.
20/11323/FUL	Potterne Water Recycling Centre, Potterne SN10 5TD	Proposed kiosk (Glass Reinforced Plastic) to hold a thickener plant motor control centre to be installed on Wessex Water's existing operational Potterne Water Recycling Centre.
21/00091/FUL	45 Devizes Road, Potterne SN10 5LW	Erection of a single storey rear extension following demolition of existing extension to include – 3x roof lights and bi-folding doors.

13. 8.35-8.40pm Correspondence

a. Email from Ms Reeves requesting that the Zebra Crossing be re-painted.

14. 8.40-8.45pm Finance:

a. Consideration of donations to be made during COVID Lockdown 3.

b. Agree accounts to be paid and transfer of sufficient funds to pay accounts:

Payable to		Net	VAT	Gross
Karon Van Den Bergh	Administration Costs	552.50		552.50
Wiltshire Association of Local Councils	Year End Training for Clerk	30.00	6.00	36.00
SSE	Electricity	6.30	.31	6.61
Good Neighbours Team (via St Mary;s Church)	Donation towards work of the Good Neighbours Team (agreed by email)	500.00		500.00
Mr G Day (cheque 1834)	Wayleave at the Pump at Whistley Road (annual payment)	5.00		5.00
Mr B Portch (cheque 1835)	For work carried out to the Jubilee Tree Area (annual payment)	45.00		45.00
Brian Wilks	Work following the Playground Annual Inspection	120.00		120.00
		1258.80	6.31	1265.11
Inter account transfer:				
Date: 04/02/2021		Amount:		1500.00

15. Items to be considered for the Agenda for the next Meeting.

16. Date of next meeting: Wednesday 3rd March 2021, 7.00pm by Zoom.

17. Close meeting

