

# Potterne Parish Council

To: **Members of the Council**

You are summoned to attend a **MEETING OF POTTERNE PARISH COUNCIL** via Zoom on **Wednesday 7<sup>th</sup> April 2021 at 7.00pm**

## Link to Meeting:

Join Zoom Meeting

<https://us06web.zoom.us/j/84459925552?pwd=Sm1UbNliRXBMSEoxdnRFZ0hoMW45dz09>

Meeting ID: 844 5992 5552

Passcode: 483705

**Press & Public are invited to attend.**

Karon Van Den Bergh - Clerk to the Council. 01/04/2021

## AGENDA

1. **7.00-7.05pm Welcome and Apologies**
2. **7.05-7.10pm Declaration of Members' Interests**  
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. **7.10-7.15pm Minutes of Meeting held on 3rd March 2021**  
To resolve that the minutes of the meeting of the Council held on the 3<sup>rd</sup> March 2021 be approved for signing as a correct record.
4. **7.15-7.20pm Action Tracker Update**
5. **7.20-7.30pm Open Session**  
There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.
6. **7.30-7.40pm Road Safety, Vehicle Parking and Public Transport (Whole Council)**
7. **7.40-7.55pm Leisure Facilities, Appearance and Environment (JC, AH)**
  - a. Accessway between 56 Blounts Court and Blounts Court Park (RC)
  - b. Defibrillators (AH)
8. **7.55-8.00pm Community and Learning (NP, CC)**
  - a. Update from Cemetery Sub-Committee (Papers 1 and 2)
  - b. Update from School Sub-Committee
9. **8.00-8.05pm Commercial Development (CT)**
10. **8.05-8.15pm Footpaths and Cycleways (PA, JM)**
  - a. Replacement of Stile for Kissing Gates at Blounts Court Farm.
  - b. Village Gates.
  - c. Painting of Pedestrian Crossing – due by end of May.
  - d. Whistley Road Potholes – New gully to be installed by end April.
11. **8.15-8.20pm Communications (JM, KV, TM)**

**12. 8.20-8.30pm Parish Council Elections May 2021 (All)**

If 11 (or less) candidates stand as Councillors an election WILL NOT be called and the date of the next meeting will be Wednesday 12th May 2021, 7.30pm in the Village Hall.

If 12 (or more) candidates stand as Councillors an election WILL BE called on 6<sup>th</sup> May and the date of the next meeting will be Wednesday 17<sup>th</sup> May 2021, 7.30pm in the Village Hall.

**13. 8.30-8.35pm Insurance (KV)**

Insurance renewal letter, schedule and certificate circulated with the Agenda (Papers 3,4 & 5) to be agreed. (Second year of 3 year agreement).

**14. 8.45-8.50pm Parish Council Meetings**

To return to Village Hall from May 2021.

**15. 8.50-9.00pm Annual Parish Meeting (KV)**

Date to be set before 1 June 2021.

**16. Residential Development (RC, RH-G, PA)**

No applications received.

**17. Correspondence****18. 9.00-9.05pm Finance:**

a. Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Karon Van Den Bergh	Administration Costs	552.50		552.50
Karon Van Den Bergh	Expense – Krystal Hosting Ltd – Domain Website Renewal 21-22	11.99	2.40	14.39
Water2Business	Annual Water Bill for Cemetery	25.19		25.19
Brian Wilks	Erection of Kissing Gate at Blounts Court	80.00		80.00
James Hallam Ltd	Council Guard Annual Insurance Premium	270.00	29.40	299.40
Wiltshire Association of Local Councils (WALC)	Annual Subscription 21/22	526.86	105.37	632.23
SSE	Electricity	6.30	.31	6.61
		<b>1472.84</b>	<b>137.48</b>	<b>1610.32</b>
Inter account transfer:				
Date: 08/04/2021		Amount:		1000.00

**19. 9.05-9.10pm Cemetery Fees Received**

£350.00 – Burial Ayliffe – Grant No 45

£450.00 – Burial Stevens – Grant No 44

Applications for Grant of Exclusive Right of Burial to be signed at first opportunity.

**20. Items to be considered for the Agenda for the next Meeting.**

**21. Date of next meeting:** Dependent on (12) above.

**22. Close meeting**