

Potterne Parish Council

To: **Members of the Council**

You are summoned to attend a **MEETING OF POTTERNE PARISH COUNCIL**
at **Potterne Village Hall on Wednesday 4th August 2021 from 7.30-9.00pm**

Press & Public are invited to attend.

Karon Van Den Bergh - Clerk to the Council. 29/07/2021

AGENDA

- 1. 7.30-7.35pm Welcome and Apologies**
- 2. 7.35-7.40pm Acceptance of Office**
 - a. To note the completion of the declaration of acceptance of office forms by three newly co-opted parish councillors, Becky Rudd, Kerry Coleman and Dean House.
 - b. Introduction and background from current councillors to newly co-opted councillors.
- 3. 7.40-7.45pm Declaration of Members' Interests**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 4. 7.45-7.50pm Minutes of Meeting held on 7th July 2021**

To resolve that the minutes of the meeting of the Council held on the 7th July be approved for signing as a correct record.
- 5. 7.50-8.00pm Wiltshire Councillor Update – Tamara Reay, Devizes Rural West**
- 6. 8.00-8.05pm Action Tracker Update**
- 7. 8.05-8.15pm Open Session**

There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.
- 8. 8.15-8.20pm Areas of Responsibility**
 - a. Areas of responsibility to be considered by newly co-opted Councillors.
 - b. CATG/Devizes Area Board Meeting attendance
 - c. Representative needed for the Charities Committee
 - d. Formal Representative required from Parish Council for Potterne Youth Centre.
 - e. Formal Representative required from Parish Council for Potterne Youth Club.
- 9. 8.20-8.25pm Road Safety, Vehicle Parking and Public Transport (SC)**
 - a. Flooding of Cox Hill Lane.
 - b. Easement 56 Blounts Court
 - c. Speed Indicator Devices – Height of Battery (safety) - PAPERS 1 & 2
- 10. 8.25–8.30pm Leisure Facilities, Appearance and Environment (NP)**
- 11. 8.30-8.35pm Community and Learning (CC)**
 - a. School Sub-Committee
 - b. Cemetery Sub-Committee
 - c. Consider access to Cemetery – consider whether padlock should be removed.
- 12. 8.35-8.40pm Footpaths and Cycleways (PA)**

13. 8.40-8.45pm Residential Development (RHG/RC/PA)

PL/2021/05019 <i>Comments by</i> 12.08.2021	19 Silver Street, Potterne SN10 5NH	Two storey extension to provide kitchen, boot room and bedroom
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14. 8.45-8.50pm Correspondence

- a. Steve Dewar – Potterne Parish Council contribution to Youth Work
(Mr Dewar has been invited to the September Meeting).
- b. Dave Mangham – Request to move the SID batteries due to health & safety concerns
- c. Philip Kirkpatrick – Damage to his boundary wall outside Browleaze Cemetery.
- d. Various residents of Coxhill Lane – Flooding.

15. 8.50-8.55pm Finance:

- a. Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Karon Van Den Bergh	Administration Costs	552.50		552.50
Parish Online	Annual Access to Parish Online Website	35.00	7.00	42.00
Village Hall	Hire 07/07/2021	18.00		18.00
Institute of Cemetery and Crematorium Management	Attendance at ICCM on-line training course (Karon)	185.00	37.00	222.00
SSE	Electricity	6.30	.31	6.61
		796.80	44.31	841.11
Inter account transfer:				
Date: 05.08.2021		Amount:	500.00	

16. 8.55-9.00pm Burial Fees Received

- AP McDonald Funeral Directors - Grimmer – £300
- AP McDonald Funeral Directors – Trotman - £300
- Exclusive Right of Burial Certificates to be signed.

17. Items to be considered for the Agenda for the next Meeting.

18. Date of next meeting: 1st September 2021, 7.30-9.00pm, Village Hall, Potterne

19. Close meeting