

Potterne Parish Council

To: **Members of the Council**

You are summoned to attend a **MEETING OF POTTERNE PARISH COUNCIL**
at **Potterne Village Hall on Wednesday 7th July from 7.30-9.00pm**

Press & Public are invited to attend.

Karon Van Den Bergh - Clerk to the Council. 01/07/2021

AGENDA

1. **7.30-7.35pm Welcome and Apologies**
2. **7.35-7.40pm Acceptance of Office**
To note the completion of the declaration of acceptance of office forms by the parish councillors who did not attend the meeting held on 19th May or 2nd June 2021.
3. **7.40-7.45pm Declaration of Members' Interests**
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
4. **7.45-7.50pm Minutes of Meeting held on 2nd June and Minutes of Extraordinary Meeting held on 22nd June**
To resolve that the minutes of the meeting of the Council held on the 2nd June and minutes of the extraordinary meeting held on 22nd June 2021 be approved for signing as a correct record.
5. **7.50-7.55pm Action Tracker Update**
6. **7.55-8.00pm Open Session**
There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.
7. **8.00-8.15pm Co-opted Councillor Vacancies**
Introduction from candidates (PAPER 1)
Rebecca Rudd
Dean House
Kerry Coleman
8. **8.15-8.20pm Road Safety, Vehicle Parking and Public Transport (SC)**
 - a. Application for a dropped kerb – Mr Butt (PAPER 2)
9. **8.20-8.25pm Leisure Facilities, Appearance and Environment (NP)**
 - a. Relocation of Village Gates (PAPER 3)
 - b. Youth Club Defibrillator (PAPER 4)
 - c. Salt Bins Return
10. **8.25-8.30pm Community and Learning (CC)**
 - a. *School Sub-Committee*
 - b. *Cemetery Sub-Committee*
11. **8.30-8.35pm Footpaths and Cycleways (PA)**
12. **8.35-8.45pm Residential Development (RHG/RC/PA)**

PL/2021/04350 <i>Comments by</i> 08/07/2021	Tyddyn Terrwyn, Five Lanes, Potterne	Construction of 2-bedroom agricultural workers dwelling (revision to planning permission 18/07589/FUL)
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PL/2021/06237 <i>Comments by 12/07/2021</i>	6 High Street, Potterne	Lawson Cypress x 3 - Fell
PL/2021/05907 <i>Comments by 02/07/2021</i>	Woodstock, Blounts Court, Potterne	T1 Beech reduce by 3m. To be carried out as the same as the Beech trees reduced in October. These 2 x trees are on a large tall made up bank T2 Pollard Ash to 6m.
To meet deadline, decision made by email – no objection.		

13. 8.45-8.50pm Correspondence

14. 8.50-8.55pm Finance:

a. Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Karon Van Den Bergh	Administration Costs	552.50		552.50
Karon Van Den Bergh	Microsoft 365 Annual Subscription	59.99		59.99
Karon Van Den Bergh	2 nd Class Stamps (x50)	33.00		33.00
Karon Van Den Bergh	Mileage Dec20-June21	50.40		50.40
eUKhost Ltd	Email provider	65.55	13.11	78.66
IAC Audit & Consultancy Limited	Provision of Internal Audit Services 20-21 Annual Return	285.00	57.00	342.00
Mark Goddard & Sons Landscaping	Grounds Maintenance 15.03.21-28.5.21	760.00	152.00	912.00
Wiltshire Association of Local Councils	Councillor Fundamentals Course – Cllr Church	30.00	6.00	36.00
Village Hall	Room Hire 02.06.2021	18.00		18.00
SSE	Electricity	6.30	.31	6.61
		1860.74	228.42	2089.16
Inter account transfer:				
Date: 08.07.21		Amount:	2000.00	

15. 8.55-9.00pm Wiltshire Councillor Update – Tamara Raey, Devizes Rural West

16. Items to be considered for the Agenda for the next Meeting.

17. Date of next meeting: 4th August 2021, 7.30-9.00pm, Village Hall, Potterne

18. Close meeting