

# Potterne Parish Council

To: **Members of the Council**

You are summoned to attend a **MEETING OF POTTERNE PARISH COUNCIL** at **Potterne Village Hall on Wednesday 1<sup>st</sup> September 2021 from 7.30-9.00pm**

**Press & Public are invited to attend.**

Karon Van Den Bergh - Clerk to the Council. 26/08/2021

## AGENDA

1. **7.30-7.35pm Welcome and Apologies**
2. **7.35-7.40pm Declaration of Members' Interests**  
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. **7.40-7.45pm Minutes of Meeting held on 4<sup>th</sup> August 2021**  
To resolve that the minutes of the meeting of the Council held on the 4<sup>th</sup> August be approved for signing as a correct record.
4. **7.45-7.50pm Action Tracker Update**
5. **7.50-8.00pm Open Session**  
There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.
6. **Wiltshire Councillor Update – Tamara Reay, Devizes Rural West**  
Apologies received.
7. **8.00-8.15pm Steve Dewar, Wiltshire YFT Team Leader & Rural Youth Worker**  
To discuss how the Parish Council can help support Youth Work in the village.
8. **8.15-8.20pm Road Safety, Vehicle Parking and Public Transport (SC/CT)**
  - a. Flooding of Cox Hill Lane
  - b. Easement/No Parking Sign 56 Blounts Court
  - c. Speed Indicator Devices – Height of Battery
9. **8.20–8.25pm Leisure Facilities, Appearance and Environment (NP/DH)**
  - a. Ryeleaze Field (DH)
  - b. Grounds Maintenance
  - c. Playground Inspection due September 2021 (£95+VAT)
10. **8.25-8.30pm Community and Learning (CC/KC)**
  - a. School Sub-Committee
  - b. Cemetery Sub-Committee
11. **8.30-8.35pm Footpaths and Cycleways (PA/DH)**
12. **8.35-8.40pm Grant Applications (RR)**
13. **8.40-8.45pm Residential Development (RHG/RC/PA)**

PL/2021/07310 Comments by 08/09/2021	Land to the South of Whistley Fields, off Five Lanes Potterne SN10 5TE	Proposed two great crested newt ponds under Natural England's District Licencing Scheme. The ponds will be located in the field.
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**14. 8.45-8.50pm Correspondence**

- a. Mrs Lloyd – Clearing of overgrowth and dumped debris at The Butts.
- b. Mr Berry – Flooding at Whistley Road as a consequence of the clearing of Cox Hill Lane.

**15. 8.50-8.55pm Finance:**

- a. Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Karon Van Den Bergh	Administration Costs	552.50		552.50
Mark Goddard & Son	Grounds Maintenance 14.6.2021-14.08.2021	760.00	152.00	912.00
Village Hall	Hire 04/08/2021	18.00		18.00
Wilshire Association of Local Councils (WALC)	5 x copies of The Good Councillor's Guide	17.45		17.45
SSE	Electricity	6.30	.31	6.61
		<b>1354.25</b>	<b>152.31</b>	<b>1506.56</b>
Inter account transfer:				
Date: 02.09.2021		Amount:	1500.00	

**16. 8.55-9.00pm Burial Fees Received**

- Stancomb – EroB - £150.00
- Exclusive Right of Burial Certificate to be signed.

**17. Items to be considered for the Agenda for the next Meeting.**

**18. Date of next meeting:** 6<sup>th</sup> October 2021, 7.30-9.00pm, Village Hall, Potterne

**19. Close meeting**