

Potterne Parish Council

To: **Members of the Council**

You are summoned to attend a **MEETING OF POTTERNE PARISH COUNCIL** at Potterne Village Hall on **Wednesday 1st December 2021** from 7.30-9.00pm

Press & Public are invited to attend.

Karon Van Den Bergh - Clerk to the Council. 25/11/2021

AGENDA

1. **7.30-7.35pm Welcome and Apologies**
2. **7.35-7.40pm Declaration of Members' Interests**
To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. **7.40-7.45pm Minutes of Meeting held on 3rd November 2021 and the Extraordinary Meeting held on 15th November 2021**
To resolve that the minutes of the meeting of the Council held on the 3rd November and the Extraordinary Meeting held on 15th November be approved for signing as a correct record.
4. **7.45-7.50pm Action Tracker Update**
5. **7.50-8.00pm Open Session**
There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.
6. **8.00-8.10pm Wiltshire Councillor Update – Tamara Reay, Devizes Rural West**
7. **8.10-8.15pm Fixed Asset Register**
Updated Register to include Village Gates to be approved. (PAPER 1)
8. **8.15-8.20pm Road Safety, Vehicle Parking and Public Transport (SC/CT)**
 - a. Speed Indication Devices.
 - b. Wiltshire Council Action Table (as at 24/11/2021) (PAPER 2)
 - c. Village Gates – agreement received from Wiltshire Council that they will be moved at no cost to Parish Council.
9. **8.20–8.25pm Leisure Facilities, Appearance and Environment (NP/DH)**
10. **8.25-8.230pm Community and Learning (CC/KC)**
 - a. School Sub-Committee
 - b. Cemetery Sub-Committee
11. **8.30-8.35pm Footpaths and Cycleways (PA/DH)**
12. **8.35-8.40pm Grant Applications(RR)**
 - a. Projects for 2022-2023 including list of items for funding required.

13. 8.40-8.45pm Residential Development (RHG/RC/PA)

PL/2021/10009 (Comments by 02/12/2021)	6 Whistley Road, Potterne, SN10 5QX	Single storey rear extension.
PL/2021/10107 (Comments by 02/12/2021)	Box Cottage, 34 Whistley Road, Potterne, SN10 5QY	Listed Building Consent – Repairs to the interior fabric of the cottage.

PL/2021/10353 (Comments by 15/12/21)	The Squirrels, Blounts Court, Potterne, Devizes, Wiltshire, SN10 5QF	Demolition of existing roofs and replacement with 2 new roofs at a new steeper pitch to accommodate rooms in the new attic spaces plus internal alterations & associated alternations to elevations at ground floor.
PL/2021/10920 (Comments by 22/12/21)	Underwood, Saddleback Lane, Potterne SN10 5QP	Single-storey front extension, changes to fenestration on existing bungalow.

14. 8.45-8.50pm Correspondence

- a. Nick Stokes, Trustee and Board Director, Charity, Campaign to Protect Rural England, Wiltshire – Neighbourhood Plan query – dealt with by RHG.
- b. Rion Hayward – Dangerous turning from A360 to Whistley Road. Could mirrors be erected for drivers turning right.

15. 8.50-8.55pm Finance:

- a. Funding Request
Devizes and District Link (PAPER 3)
- b. Budget Precept
Agree Figures for 2022/2023 Precept and Budget (PAPER 4)
- c. Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Karon Van Den Bergh	Administration Costs	552.50		552.50
Alphaprint.me	Maintenance for Parish Council Laptop	54.50		54.50
Village Hall	Hire 03/11/2021	18.00		18.00
Brian Wilks	Repairs to Cemetery Gate, painted rail at Ryeleaze and replacement of broken post at bus stop	210.00		210.00
SSE	Electricity	6.30	.31	6.61
		841.30	.31	841.61
Inter account transfer:				
Date: 13.11.2021		Amount:	£500.00	
Date: 02.12.2021		Amount:	£1000.00	

16. 8.55-9.00pm Burial Fees Received

None.

17. Items to be considered for the Agenda for the next Meeting.

18. Date of next meeting: 5th January 2022, 7.30-9.00pm, Village Hall, Potterne

19. Close meeting